

## CO-SIGNER RENTAL APPLICATION (Page 1 of 2)

**Items Needed In Order to Complete Application Process:**

**Date:** \_\_\_\_\_

- 1. Completed application
- 2. Copy of a valid ID
- 3. 2 current paystubs
- 4. \$20 application fee required for each adult Applicant and Co-Signer (No personal checks accepted)
- 5. \$500 cashiers check or money order to hold the apartment (Not required. No guarantee apartment will be held without deposit)

Property Address:		Unit #	Unit Size:
Move-In Date Requested:		Lease Term:	
Co-Signer's Name:		Date of Birth:	SS #
Driver's License #:		State:	Exp. Date:
<b>List All Occupants</b>		<b>Date of Birth</b>	<b>Relationship</b>
1.			
2.			
3.			
4.			
1. Phone #	Cell #		Work #
2. Phone #	Cell #		Work #
Email Address:			
<b>Current Employer:</b>		Supervisor	
Address:			
Gross Monthly Salary:		How Long:	Phone:
<b>Current Residency:</b>			
Address:		City:	Zip:
How Long:		Monthly Payments:	
Landlord or Mortgage Co:			Phone:
Reason for Leaving:			
<b>Previous Residency:</b>			
Address:		City:	Zip:
How Long:		Monthly Payments:	
Landlord or Mortgage Co:			Phone:
Reason for Leaving:			
Other: Have you ever been convicted of a crime?                      If so, please explain.			
Other Information:			

## CO-SIGNER RENTAL APPLICATION (Page 2 of 2)

Applicant(s) hereby represent that all the above statements are true and correct and are made to induce Management to lease or rent an apartment and Applicant(s) hereby authorizes verification of references given, employment and credit information. I (we) agree that I (we) have no right to occupy the apartment until the application is approved and a Rental Agreement is entered into. Any false statements made above shall be sufficient cause for Management to cancel and terminate and agreement made with Applicant(s). Management reserves the right to reject Applicants' rental application any time prior to execution and delivery of the Rental Agreement. In the event of rejections, any sums deposited, less application fees, will be refunded to Applicants within 30 days. If Applicant(s) withdraws application prior to execution of Rental Agreement, the deposit/fee will be forfeited unless written cancellation is received within 72 hours from the date and time indicated below. If Management, for any reason, cannot deliver possession of the premises to Applicant(s) at the commencement of the term, only the deposits/fees, less application fee, paid to Management shall be refunded to applicant(s) within 30 days.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### Release of Information

The undersigned represent that they are applying to rent a residential premises from Asset Management.

It is important that my prospective landlord or property manager be provided with information regarding my tenancy with current or former landlord or property managers, credit history, employment history, and any criminal records. Resident Data will be providing said information.

I, the below named, give Asset Management permission to communicate with my current and former landlord or property manager for the purpose of discussion any and all of the facts and circumstances of my current or what may be discussed or revealed to Asset Management. I also give my permission to communicate with my current employer(s) and/or supervisor(s) for the purpose of verifying the employment information listed on my application. I am aware that a credit history, eviction search and or criminal background check will be done in conjunction with my application.

I hereby hold Asset Management free of harmless of any liability for providing written or verbal information and/or discussion the quality of my tenancy with current and former landlords, property managers, supervisors, or employers.

I understand that I may have the right to make a written request within a reasonable period of time to receive additional detailed information above the nature and scope of this investigation.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Printed Name \_\_\_\_\_

### Consumer Report Disclosure and Authorization

In connection with my application for housing, I understand that Asset Management may obtain one or more consumer reports, which may contain public information, for the purposes of evaluating my application. These consumer reports will be obtained from one or more of the following consumer reporting agencies:

- ❖ Equifax, ECLE, PO Box 740241, Atlanta GA, 30374-0241, 800-685-1111
- ❖ Trans Union, Regional Disclosure Center, 1561 Orangethorpe Ave, Fullerton Ca 92631, 714-738-3800
- ❖ Experian (TRW), Consumer Assistance, PO Box 949, Allen TX, 75002, 800-682-7654

Under California law, these consumer reports are defined as investigative consumer reports. These reports may contain information on my character, general reputation, personal characteristics, and mode of living. In connection with my application for housing, I authorize Asset Management to obtain a consumer report from the consumer reporting agencies listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Printed Name \_\_\_\_\_

Under Section 1786.22 of the California Civil Code, if you wish to dispute the accuracy or completeness of any item in the consumer report, you may contact the consumer reporting agency named above and request an investigation. You also may view the file maintained on you by the above credit reporting agency during normal business hours.

**Asset Management: (626) 815 – 4595      Website: [www.apu.edu/asset](http://www.apu.edu/asset)**  
**Physical Address: 568 E Foothill Blvd, Suite 116, Azusa CA 91702**  
**Mailing Address: APU, Asset Management, PO Box 7000, Azusa CA 91702**