



Electronic Consent Policy

The decision whether to do business electronically with the Azusa Pacific University is yours. When you select the "I Accept" checkbox on the *NOTIFICATION OF UNIVERSITY POLICIES, AND STUDENT-RIGHT-TO-KNOW NOTICE*, in the setup of your APU Network Account, you consent to allow the University to conduct business electronically including having communications provided or made available to you in electronic form and entering into Agreements and Transactions using electronic records and signatures. Your consent is valid until you revoke your consent. Categories of records to be provided electronically may include:

- Financial Aid Documents: including but not limited to FAFSA, Master Promissory Notes, Loan Entrance Counseling, Accepting/Declining Financial Aid Awards, Authorizations to Hold, Release, or Return Funds including Title IV funds.
 - Student Accounts Documents: including but not limited to student account payment plans, viewing Student Account Balances, View and Pay Tuition Bill, waive Health Insurance, authorization to use federal Title IV financial aid funds for non-allowable charges, Federal Perkins Promissory Notes and Disclosures, Direct Deposit.
 - Miscellaneous Documents: including but not limited to receipt of consumer information about the University, any disclosure, consent, waiver, release, notice or payment reminder that would normally be delivered in writing that may be required by law or regulation.
1. Azusa Pacific University reserves the right to provide records in paper format at any time. By consenting to electronically conduct business, however, you agree that the Azusa Pacific University is not required to provide you with records in paper format. If you want to retain a paper copy of any records provided electronically, you should print a copy from the computer.
 2. You may withdraw your consent to electronically conduct business at any time. However, if you withdraw consent, any Agreements or Transactions between you and the Azusa Pacific University during the period after your consent to do business electronically, and before your withdrawal of consent, will be valid and binding on all parties. To withdraw consent, contact the One Stop or the Graduate and Professional Center.
 3. Notwithstanding this consent, you may request a paper copy of any record at the time of the transaction and one will be provided.
 4. To comply with the federal Higher Education Act, the Azusa Pacific University must provide certain information about the university to enrolled students. Follow this link to review the university's consumer information: [Consumer Information about the University](#).

BY CLICKING ON THE I ACCEPT CHECKBOX IN THE *NOTIFICATION OF UNIVERSITY POLICIES, AND STUDENT-RIGHT-TO-KNOW NOTICE* UPON SETUP OF YOUR APU NETWORK ACCOUNT, YOU ACKNOWLEDGE THAT YOU HAVE READ THE INFORMATION ABOUT CONDUCTING BUSINESS WITH THE UNIVERSITY USING ELECTRONIC METHODS, INCLUDING THE INFORMATION ABOUT HOW TO ACCESS CONSUMER INFORMATION ABOUT THE UNIVERSITY, AND HAVE EITHER CONSULTED WITH OR HAD SUFFICIENT OPPORTUNITY TO CONSULT WITH ADVISORS OF YOUR CHOICE ON THE MEANING AND IMPLICATIONS OF THIS CONSENT. YOU AGREE THAT THE UNIVERSITY MAY PROVIDE YOU WITH THE ABOVE-LISTED CATEGORIES OF RECORDS IN ELECTRONIC FORMAT AND YOU CONSENT TO ELECTRONICALLY ENTER INTO TRANSACTIONS RELATED TO THOSE RECORDS.