

Mary Hill 103

Media Equipment Guide



LAPTOP & PROJECTOR OPERATION



1. Use control panel on desk to turn on projector
(Allow 30-60 sec. to warm up)
2. Connect projector cable to laptop
(Located on the desk)
3. Turn on laptop
4. Pull down screen to desired length
5. Select "COMP" button on control panel
6. If picture does not appear on projector and laptop screen follow step 7
7. On your Laptop Press Fn & the F-Key (F1-F12) with a monitor symbol on it simultaneously

Please allow several seconds for synchronization
Repeat step 7 until image appears on both screens



Control Panel

DVD/VHS PLAYER OPERATION



1. Use control panel on desk to turn on projector (Allow 30-60 sec to warm up)
2. Turn on the DVD/VHS player (Located below the desk)
3. Pull down screen to desired length
4. Select "VIDEO" button on control panel
5. Play DVD or VHS video (Use remote control or buttons on player)
6. To adjust the volume, use the control panel

AUDIO CD PLAYER OPERATION



1. Use control panel on desk to turn on projector
(Projector must be on for volume in speakers to work)
2. Turn on DVD/VHS player (located below the desk)
3. Insert Audio CD into the DVD slot of the DVD/VHS player
4. Select "VIDEO" on control panel
5. Play CD (Use remote control or buttons on player)
6. Adjust the volume using the control panel

If you experience any problems or need assistance please call **x5050**