

**2009 Adult Ministry: Evening Service Guide**

# **ADULT MINISTRY**

**Evening Service**

*Team Captain  
Training Meetings  
Master Calendar  
Skits and Drama Coordinator  
Testimonies Coordinator  
Songs for Adults Coordinator  
Special Music Coordinator*



# Adult Ministry: Evening Service Guide

## TEAM CAPTAIN

We have given you some helpful organization tools, especially if this is your first time. What is within this guide is the outline and is to be used in conjunction with material of your choice.

As the head of the *Adult Ministry: Evening Service*, your role is to oversee the entire *Adult Ministry: Evening Service* program. You'll need to understand every component, so that you can answer questions, and facilitate the preparation done by each coordinator. Don't be afraid to ask questions.

Keep your goals in context and have fun building relationships! In all the preparation and presentation, it is easy to lose site of relationships. Our culture thrives on management, organization, time lines, and the like. But, Mexico is much more relationship and family based. They value the time spent with each other more than getting things done. So, even if the program changes while in Mexico due to unforeseen events, remember that you are there to build friendships and share Jesus.

**Your first step.** Meet with your team leader, adult advisors, and other team captains. Decide what your overall program will look like and what themes will be chosen. Check out our web site for materials available. Use ours or your own.

Be prepared to host an evening service each day, though it may be you have less. You'll need to meet with the Mexican Pastor to decide on details of how many services there will be, who is preaching, and how you will partner to run the services. We suggest you create an invitation for the evening services that can be passed out door-to-door. The goal is to invite non-Christian neighbors and the parents of the kids who are in the children's ministry vbs program. Pray that God sends you a lot of neighbors.

Make sure you follow the guidelines given to us by the Mexican government. For more information, look at the *Registration Manual, Step Three*. For the most recent updates or to e-mail us with questions, go to our web site at [www.mexicooutreach.org](http://www.mexicooutreach.org)

**Your second step.** With the help of the other leaders, discuss who would be best for the different positions and decide roughly how you will assign tasks. In the end, it is good to let team members volunteer for the tasks. Keep in mind that even if one person is the snack coordinator, they might be involved with several other aspects of the program. The goal is to get everyone involved and be organized in the process. Copy the coordinator pages and pass them out to your newly assigned coordinators.

**The Training Meetings.** In each team training meeting lead by the team leader, there will be time for you, the team captain of *Adult Ministry: Evening Service*, to lead your coordinators in planning the program and practicing different pieces with everyone who will be involved. The following training pages are there for your planning. In each meeting you should check off with each coordinator and allow each coordinator time to lead in their area especially if there is practice to be done. In every meeting there should be song singing practice, drama practice, testimonies practice, etc.

**Mexican Church Service Etiquette.** Please discuss with your Mexican Pastor what is appropriate behavior inside their church sanctuary. The dress code is important for these services. Some churches don't allow food and drink, hats, parties, gum, or games inside. They might not appreciate an attitude of disrespect (like loud conversations) during an evening service. Be informed in order to avoid offense.

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Date:		Date:		Date:	
Meeting #1		Meeting #2		Meeting #3	
<b>Prayer Coordinator Section:</b> <b>Prayer Focus.</b> "Prayer Disease" Prayer: Proverbs 3:5-6 (NASB) <b>Prayer Activity.</b> "Prayer Disease" Antibiotic.		<b>Prayer Coordinator Section:</b> <b>Prayer Focus.</b> "Secret" Prayer Partner: Matthew 6:5-8 (NASB) <b>Prayer Activity.</b> Restaurant Prayer.		<b>Prayer Coordinator Section:</b> <b>Prayer Focus.</b> How to Prayer: Matthew 6:9-15, (NASB) <b>Prayer Activity.</b> "Praying like Jesus for others" Prayer.	
<b>Adult Ministry:</b> <b>Evening Service:</b> Team Captain  Drama Testimonies  Songs for Adults	Assign tasks, practice 1-3 songs today Have each day of ministry outlined.	<b>Adult Ministry:</b> <b>Evening Service:</b> Team Captain  Drama Testimonies  Songs for Adults		<b>Adult Ministry:</b> <b>Evening Service:</b> Team Captain  Drama Testimonies  Songs for Adults	

Date:		Date:		Date:	
Meeting #4		Meeting #5		Meeting #6	
<b>Prayer Coordinator Section:</b> <b>Prayer Focus.</b> "Remove the Veil": 2 Corinthians 10:3-5, (NASB) <b>Prayer Activity.</b> "Removing the Veil" Prayer.		<b>Prayer Coordinator Section:</b> <b>Prayer Focus.</b> The Prayer God Answers: Isaiah 58:6-9, (NASB) <b>Prayer Activity.</b> "Fasting" Prayer.		<b>Prayer Coordinator Section:</b> <b>Prayer Focus.</b> Humbled: Luke 18:10-14, (NASB) <b>Prayer Activity.</b> "Tax Collector's" Prayer.	
<b>Adult Ministry:</b> <b>Evening Service:</b> Team Captain  Drama Testimonies  Songs for Adults		<b>Adult Ministry:</b> <b>Evening Service:</b> Team Captain  Drama Testimonies  Songs for Adults		<b>Adult Ministry:</b> <b>Evening Service:</b> Team Captain  Drama Testimonies  Songs for Adults	

Date:	Date:	Date:
1st Ministry Day	2nd Ministry Day	3rd Ministry Day

Date:	Date:
4th Ministry Day	5th Ministry Day
	<ul style="list-style-type: none"><li>• Good-bye Celebration at your ministry site.</li></ul>

# DRAMA COORDINATOR

**Tools Provided:** see our resource section on our web site at [www.mexicooutreach.org](http://www.mexicooutreach.org)

**Responsibilities:**

1. Be prepared to have one drama (or mime, or video) for each day of ministry, even if you don't have an evening service every day. Choose each drama with the priority on sharing the gospel of Jesus.
2. We suggest you record the drama dialogue ahead of time in Spanish. Practice using the recording. If your team is up to the challenge and can memorize a Spanish script then go for it. Still have a sound track for the drama, even if the dialogue is live. The quality of the sound track will determine the overall quality of the drama. Don't assume the Mexican church you are working with will have a great sound system. Be prepared with a backup boom box or karaoke machine or small portable sound system if the church's system breaks or isn't working.
3. When you're ready you should do a "dry run" with your team members. Evaluate how long it took. Was it simple or complicated? Did it end with a strong statement about Jesus and the gospel?

Adult Ministry: Evening Service: Stories and Drama	Ministry Day 1	Ministry Day 2	Ministry Day 3	Ministry Day 4	Ministry Day 5
Who is in the Drama today?					
Assigned Drama					
Props Needed					

# TESTIMONIES COORDINATOR

**Tools Provided:** use the *Student Manual*.

**Responsibilities:**

1. Everyone should be ready to give their testimonies. It may seem to be an easy assignment, but this is actually one of the hardest. The spiritual battle wages over this, so we suggest you pray for each team member and their preparation for giving testimonies.
2. Review the testimonies, and make sure they are personal and not duplicates of other team members. Help each team member with their grammar. Keep in mind that content should be appropriate for your audience. Each team member should have their testimonies prepared for sharing with older youth and adults.
3. Working with your translators, also evaluate “slang” and determine what should be changed so that the intent of the testimony is understood clearly when translated.
4. Have them practice their testimonies with you and, if possible, with a translator.
5. Have them pick a day to present their testimonies in Mexico and list it below.

Adult Ministry: Evening Service: Testimonies Prep	Meeting #1	Meeting #2	Meeting #3	Meeting #4	Meeting #5	Meeting #6
Review each testimony with each person during your training meetings. Track them here.						

Adult Ministry: Evening Service: Testimonies	Ministry Day 1	Ministry Day 2	Ministry Day 3	Ministry Day 4	Ministry Day 5
Who is giving their testimony in the evening service?					

# SONGS COORDINATOR

**Tools Provided:** see our web site at [www.mexicooutreach.org](http://www.mexicooutreach.org)

**Responsibilities:**

1. Choose your songs. Song time is more than just fun. Worship songs can open a heart to see Jesus. Pray for the choice of songs, that Jesus will direct your team as you choose songs.
2. Practice 1-3 songs each training meeting.
3. Write out the songs in Spanish on large poster board (or foam core board).
4. Some songs might need an explanation. If the words are expressing a deep spiritual concept you might need to explain it.
5. Remember, the core purpose for worship is to glorify Jesus.

<b>Adult Ministry: Evening Service: Worship Songs</b>	Ministry Day 1	Ministry Day 2	Ministry Day 3	Ministry Day 4	Ministry Day 5
<b>Who is leading the songs today?</b>					
<b>What songs?</b>					
<b>Materials Needed</b>					

# SPECIAL MUSIC COORDINATOR

**Tools Provided:** see our web site at [www.mexicooutreach.org](http://www.mexicooutreach.org)

**Responsibilities:**

1. Based on the talents of your team members, prepare special music for each evening service. Special music can be vocal solos or small choirs, and instrumental performances of all kinds. Don't be afraid to perform in English. Just like you enjoy learning about other cultures, so do they.
2. Practice your performances each training meeting.
3. Prepare props if you are going to have the audience participate in your performance. Some performances might need an explanation especially if done in English.
4. Remember, the core purpose is to glorify Jesus.

Adult Ministry: Evening Service: Special Music	Ministry Day 1	Ministry Day 2	Ministry Day 3	Ministry Day 4	Ministry Day 5
Who is performing special music today?					
What performance?					
Materials Needed					