

# Transfer Intern

## Office of Orientation and Transitions

### LENGTH OF CONTRACT

The Transfer Intern Position is a semester-long commitment

### POSITION DESCRIPTION

The Transfer Intern:

- supervises Transfer leaders working with the program
- plans and promotes a Transfer event monthly
- meets consistently with transfer leader group
- meets individually with each transfer leader once a semester
- assists in the planning of the transfer leader training
- assists in the preparation and implementation of New Student Orientation
- serves as a representative of the transfer student population at APU and as a resource to new transfer students
- completes office duties as assigned by the Orientation and Transitions full-time staff

Applicant Criteria:

- Minimum semester and cumulative GPA of 2.5
- Be enrolled as a full-time student during term of service
- Be able to demonstrate a personal relationship with Jesus Christ

Requirements for Application:

- Complete and submit online application and supporting documents to the Office of Orientation and Transitions.
- Schedule a personal interview with the Office of Orientation and Transitions