

How to become a club:

1. Find people with a common interest
2. Turn in club and advisor application (club advisor mandatory meeting and evaluations at end of year)
3. Be recognized through approval process (Community Staff, Club Presidents, Student Life)
4. Complete club requirements

All requests for any type of official student group (affiliates, clubs, organizations) will be reviewed for consistency with the campus mission statement, university identity statements, and student handbook guidelines. Requests to form student groups that endorse positions that contradict the university's identity and mission, or groups that endorse activities that violate the student conduct code, will not be approved.

As a general principal, Azusa Pacific University expects that all clubs, orgs, and affiliates be “local”; that is, created by and for APU students.

For connections with other national organizations an exception may be made after a careful vetting process of the national organization, including their mission, literature, social media, and other informative documents. All groups must align with the University’s mission and guiding principles, including positional statements and areas of emphasis from the University’s leadership.

Each new group will be reviewed by Community staff; should questions arise or an exception requested, other campus stakeholders will be consulted, including Student Life staff, faculty, and administration.

Azusa Pacific University only allows chapters of national honors or academic fraternities or clubs; no national social sororities or fraternities will be approved. In addition, APU does not allow official chapters of partisan national organizations (Young Republicans, Young Democrats, Etc.)

Types:

Affiliate: Recognized by the University, can reserve space on campus, can recruit on campus, can post/advertise on campus. Affiliates will have no allocated funding (all money must be requested/approved through Club Presidents Council).

Requirements for Affiliate status include: Completing club application/Advisor application and attending at least $\frac{3}{4}$ Presidents Council Meetings/ Continuation form.

Club: A group that wants to apply for club status will be under probationary status for two years, during which they will be required meet all of the expectations outlined below.

During the probationary period, funding allocation will be \$50 first year, \$100 second year; any other funding must be requested and approved through Presidents Council.

After the two year probationary status, a group may be awarded Club status. Clubs are required to meet all of the following items to maintain that status- failure to do so will result in return to new Club status.

1. Complete Registration paperwork and process
2. Advisor must attend advisor’s meeting
3. 100% Presidents Council Attendance
4. Participation in Fall and Spring Club Fairs
5. Philanthropy Event helping the surrounding community. (APU and outside)
6. Financial Responsibility: Appropriate requisition, staying within budget, meeting appropriate deadlines
7. Complete club continuation form

Funding allocation includes an available \$150 for the year.

Org: Organizations must have an established APU legacy (minimum of 6 years), as well as a proven investment into and positive impact on University Community,

In addition, Orgs must meet the first three of the following criterion, and may also meet one of the final two as well:

- Directly connected to mission of University department
- Proven campus impact at a significant level
- Well documented Operational plan, which should include
 - Leadership Development Strategies
 - Detailed Constitution, including bi-laws
 - Vision creating and assessment protocol
- May sponsor (and be responsible for funding) other clubs
- May need a restricted budget line due to extensive fundraising

To achieve Org status, a club must be recommended by Club Council after a minimum of six years.

An Organization will be allocated an available amount TBD every year.