

Field Education Student Check-List

All referenced documents can be found at: <http://www.apu.edu/theology/graduate/fieldeducation/>

At the beginning of the semester:

- Review your master copy of the Ministerial Actions Checklist as you think about what to put in your Learning Agreement.
- Give “Ministry Site Supervisor Letter” to your Site Supervisor.
- Complete the Learning Agreement in consultation with your Site Supervisor.
- Have your Site Supervisor sign off on your Learning Agreement; return it to your Field Ed Reflection Group Instructor.

At the end of the semester:

Each student is to turn in copies of the following to his/her Instructor (these will be put in the student’s permanent file and will not be returned – students should keep copies for their own future reference). These should all be stapled together in the order listed.

- Final integration/evaluation paper
- Ministry Site Supervisor’s evaluation of the student (the last page of the Learning Agreement – available on-line if you’ve lost track of it).
- Copy of updated Ministerial Actions Checklist