



**Student Instructions:**

1. Complete the **student section** outlining contact information and ministry or service opportunity information.
2. Attach your minimum **one-page typed reflection** (1-inch margins, Times New Roman, 12 pt. size font) of your experience.
3. Have your supervisor fully complete the **supervisor section**.
4. Return all materials to MAS for review (if you participated in one experience for more than one semester, you will need a separate form and additional reflection page(s) for each semester).

**Student Section:**

Name \_\_\_\_\_ APU ID# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Permanent Address \_\_\_\_\_ APU Box# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

**Ministry/Service Information:**

Name of ministry/service/org \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Which semester did you complete your experience (e.g. fall 2008, spring 2009, summer 2009)? \_\_\_\_\_

Length:  one day       weekend       one-week intensive       semester-long       summer

Briefly describe your ministry or service \_\_\_\_\_

**Reflection:**

Attached your minimum **one-page typed reflection** on the time spent at your ministry or service opportunity. Here are some questions to help prompt your reflection: *What is a story of someone you met during your ministry or service? What interested you in this ministry or service? What were some challenges or difficulties you encountered? How did **you** benefit as a result of this experience? How did **others** benefit from your service?*

**Ministry/Service Supervisor Section:**

Name \_\_\_\_\_ Title \_\_\_\_\_

I have read the Ministry/Service Report above and confirm that they have completed  5  10  15  30 ministry/service credits under my supervision. (See policy on back for guidelines to administering credits.)

Supervisor signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

For Office Use Only:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Comments _____	
Signature _____ Date ____/____/____	

## Ministry and Service Policy

The Office of Ministry and Service (MAS) believes that faith in Christ should inspire people to reach out to a broken world and embody the good news of God's inclusive and empowering love for humanity. Driven by grace, a love for God is interconnected with a love of one's neighbor and should lead to a pathway of reconciled relationships with those across the street and around the world. MAS exists to educate and mobilize the APU undergraduate community toward an active response in service that advances the work of God in the world.

Azusa Pacific University, founded as the Training School for Christian Workers, has a strong legacy and commitment to service as a response to faith in Christ. This commitment begins in the city of Azusa, with strong partnerships that connect APU with children, families, community leaders, churches, and the local government. Downtown Los Angeles provides additional opportunities to learn and grow in relationship with our neighbors. In addition to these, APU also offers additional opportunities to serve abroad in Mexico, South Africa, Haiti, Kenya, Lithuania and many more countries. These experiences in service will help move the APU community from indifference, ignorance, and fear to faith, reconciliation, education, and action.

A student's service may correlate with his or her academic preparation for a chosen profession, or it may be an opportunity to branch out into something altogether different. The Office of Ministry and Service (MAS) encourages students along this path, providing a catalyst and support to them as they serve others and experience "the more abundant life" that Jesus professed and modeled (John 10:10). Students' involvement in these ministry opportunities satisfies the graduation requirement of 120 credits of ministry and service. Following are the graduation requirements for full-time students:

- 120 credits for students beginning a fall semester as freshmen
- 90 credits for transfer students beginning a fall semester as sophomores
- 60 credits for transfer students beginning a fall semester as juniors
- 30 credits for transfer students beginning a fall semester as seniors

MAS recognizes the importance and value of service that happens on-campus as students strive to serve on another. One of the goals of the university, however, is to encourage students to pursue opportunities to serve local communities outside of APU. Therefore, the following are the limitations on what is able to count for ministry credit:

- The experience must take place within a local community outside of APU
- The experience must be unpaid

Through supervised, purposeful and transformational service, APU students become consistent community contributors. Generally students earn credits according to the following guidelines:

- 5 credits – one day service (must be 5+ hours in one day)
- 10 credits – weekend service project (each day must be 5+ hours)
- 15 credits – semester of weekly involvement (generally 1 hour per week totaling 15-25 hours of service)
- 30 credits – intensive week long or summer long service (e.g. Mexico Outreach, Focus Int'l Summer Trip)

MAS encourages you to broaden your horizons through different experiences, and we also recognize that you may desire to stay with a particular ministry to continue developing your gifts and relationships there. Additionally, you may find that a certain ministry/service opportunity is a fitting compliment to your particular area of study. MAS fully supports this continuity of involvement and wants to encourage you to provide leadership in your endeavors with APU. So, you may receive 60 credits maximum per year, distributed in any way you choose among ministry/service ventures. The following restrictions exist:

- Athletic training may use up to four sessions for a maximum of 60 credits
- Nursing majors may use up to four clinicals for a maximum of 60 credits
- Music ministries may use up to a maximum of two ensembles for a maximum of 60 credits