

## REPORTING FORM FOR VIOLATIONS OF THE ACADEMIC INTEGRITY POLICY

*To be used by faculty who are reporting violations  
per section V of the Academic Integrity Policy  
for traditional undergraduate students*

*Please deliver this completed form, or send an email containing the same information,  
to the vice provost for undergraduate programs within two weeks of the discovery of  
the violation. Please attach any related documentation.*

Date of report \_\_\_\_\_

Reporting faculty \_\_\_\_\_

Department \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_

Name(s) of student(s) violating the Academic Integrity Policy:

\_\_\_\_\_  
\_\_\_\_\_

Class \_\_\_\_\_ Semester \_\_\_\_\_

1. Nature of violation: (cheating on a test, plagiarism of a paper, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Sanction assigned to the student:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. How did you inform the student of this violation and sanction?

In writing (please attach copy of correspondence)

Verbally on \_\_\_\_\_ (date)

