

**RESIDENCE LIFE INTERNSHIPS  
INFO PACKET & APPLICATION  
2009-2010**

**RESIDENT ADVISOR  
COMMUNITY ADVISOR**



**THANK YOU FOR CONSIDERING  
RESIDENCE LIFE!**



On behalf of all of us in Residence Life, thanks for taking the time to apply! We're thrilled that you've taken the initiative to become a Residence Life Student Leader! We wish you the best of luck as you begin your journey through the application process.

Our hope is that the RA position as well as the CA position is both a challenging and fulfilling experience. While the responsibility is great, so are the rewards. Being a RezLife Student Leader is a wonderful opportunity to make a difference in the lives of others through mentoring, education, and community building. Truly, you will be in a position to transform hearts and minds by expressing the love of Christ to your residents.

If at any time you have questions or concerns, please do not hesitate to contact any member of the Residence Life Professional Staff. We look forward to meeting you during this process!

Blessings,

RezLife Student Leader Selection Committee

## **ABOUT RESIDENCE LIFE**

### **MISSION & THEME EXPLAINED**

"Residence Life strives to build Christ centered communities that promote the growth of the whole student" is the mission statement of RezLife. When mentioning RezLife to people across campus at APU, the word "community" is often the first word they think of. Though the word "community" can and is often times over-used, consider this:

In Dietrich Bonhoeffer's book, *Life Together*, he explores a few aspects of living in community. Bonhoeffer states, "The first service that one owes to others in the fellowship consists of listening to them. Just as love of God begins with listening to his word, so the beginning of love for our brothers and sisters is learning to listen to them." According to this principle, we find that Bonhoeffer believed listening is a key component of living in community. Conversely, Bonhoeffer offers a few clues to why community can be lacking, "So long as we eat our bread together, we shall have sufficient even for the least. Not until one person desires to keep his own bread for himself does hunger ensue." By this, Bonhoeffer is suggesting that selflessness is another key component to community. Throughout the rest of *Life Together*, Bonhoeffer details the necessity of the church functioning as a living and vibrant organism, what he called a "community of love."

This year RezLife has adopted the theme of Life Together. Though the theme does not come directly from Bonhoeffer's book, it offers a brief glimpse as to how "community" might be redefined and what living Life Together might really mean. This year RezLife personally invites you to join in the discovery of the meaning behind the theme Life Together.



**Applications Due By: January 30th @ 4:30pm**  
**Questions? Contact: [JFleckenstein@apu.edu](mailto:JFleckenstein@apu.edu)**

## THE INTERNSHIPS\*

**THINK YOU'RE NOT THE "REZLIFE TYPE"?  
WE'RE LOOKING FOR ALL TYPES OF LEADERS!**

### RESIDENT ADVISOR

The Resident Advisor internship has been designed to provide a living and learning experience for the student who desires to grow in a unique manner. The RA Experience offers students a hands-on program that combines the aspects of both intensive training and practical experience in the areas of interpersonal relating, counseling referral, confrontation, personal development, programming, and administrative responsibilities. The Resident Advisor serves as a representative of the University and is therefore expected to practice the utmost in Christian commitment, character, and integrity with residents, faculty, staff, administration, and the outside community.

While the RA Experience is primarily an educational experience for the RA, it is also a student leadership position with certain expectations and requirements. The following sections describe the expectations and requirements of the position. Students who are chosen for the RA Experience, and who accept this responsibility are expected to commit wholeheartedly in each of these areas.

### COMMUNITY ADVISOR

The Community Advisor Internship has been designed to provide a living and learning experience for the student who desires to grow in a unique manner. The CA Experience offers students a hands-on program that combines the aspects of both intensive training and practical experience in the areas of interpersonal relating, counseling referral, confrontation, personal development, programming, and administrative responsibilities. The Community Advisor serves as a representative of the University and is therefore expected to practice the utmost in Christian commitment, character, and integrity with residents, faculty, staff, administration, and the outside community.

Each Community Advisor is assigned to a position within one of the University's Residence Halls where she/he will live and be responsible to assist the Residence Director with the day to day operation of the residence hall. The CA will help with the development and implementation of social and educational programs within the living area, as well as assisting with building community among the residents and staff. In addition, the CA will be in direct supervision of the Living Area Counsel [LAC]. The CA is regularly mentored by the Residence Director of that area. Each living area is different and, therefore, each experience will vary accordingly. Nonetheless, the responsibilities and expectations as specified in this document are required of each Community Advisor.

Participants are also required to have been an RA at APU prior to applying for the CA role.

**\* COMPLETE INTERNSHIP DESCRIPTIONS CAN BE FOUND AT THE RESIDENCE LIFE WEBSITE**  
[HTTP://WWW.APU.EDU/RESIDENCELIFE/RA/](http://www.apu.edu/residencelife/ra/)

## BEFORE YOU APPLY CONSIDER THIS

- The Time Commitment [20+ hours a week]
- RezLife Interns must have and maintain at least a 2.5 cumulative GPA
- RezLife Interns adhere to The Student Leadership Covenant
- RezLife Interns refrain from the use of alcohol and tobacco throughout their appointment
- If selected, on/off campus employment/volunteer work is to be kept to a max of 15 hrs/week\*
- If selected, enrollment is to be kept at a max of 18 units per semester\*

## APPLICATION CHECKLIST

In order for your application to be complete, each of the following must be returned to the Office of Residence Life by **Friday, January 30, 2009 at 4:30pm**.

- Prayerfully consider a Residence Life Student Leadership Intern position
- Send out your 3 references
  - 1 Past/Present RA/CA
  - 1 Past/Present Supervisor
  - 1 Faculty/Staff/Mentor
- Fill out & complete an application—Due Monday, January 30th @ 4:30pm
- Submit completed application
  - 2 copies** of your completed application & questions
  - 1 copy** of your Degree Works Audit print-out
- Attend the applicant dessert
- Sign up for an interview
- Come to your interview
- Pray

**Announcement letters will be delivered March 9th @ noon via your mailbox**

\*Petitioning to increase the maximum number of hours/units can be done via the approval of the Residence Director & Director of Residence Life.

**STUDENTS WHO ARE UNABLE TO KEEP THE IMPORTANT  
DATES ARE DISCOURAGED FROM APPLYING**



## **IMPORTANT DATES\***

### **SPRING 2009**

Complete Application Due

**Applicant Dessert and Interview Sign-up**

**Interviews**

Announcement Letter Distributed via mailboxes

Christian College Leadership Conference

Participation in Walkabout Training—Day 1

Pass The Torch Ceremony

January 30th, 4:30pm

**February 3rd, 10:00pm**

**February 16th—March 2**

March 9, Noon

March 28th, 7:30am - 6:30pm

April 18, 8:00am - 2:00pm

April 27, 8:00pm - 10:00pm

### **FALL 2009**

Early arrival on campus to begin responsibilities

**Walkabout**

Participation in orientation and training, (which includes

Performance of duties until completion of Fall program

August 7, 4:00pm

**August 10 – August 20**

August 23 – September 7

December 19, Noon

### **SPRING 2010**

Return from Christmas Break

Last day of Student Leader Duties

January 6, 5pm

May 10, Noon

**Studying Abroad? You can still apply. Contact Jen Fleckenstein at [JFleckenstein@apu.edu](mailto:JFleckenstein@apu.edu)**

## **SAMPLE TIME COMMITMENT**

Individual “1 on 1” with your Residence Director

Living Area Staff Meeting

On Duty Responsibilities

Interacting with Residents

Planning & Implementing Living Area Events

RezLife Family Time

RezLife Community Events

1 – 2 hours [weekly]

2 hours [weekly]

1 – 2 evenings [weekly]

4 – 6 hours [weekly]

10 – 12 hours [monthly]

2 hours [monthly]

5 hours [semester]

## **THE RESIDENCE LIFE INTERNSHIP IS A 24/7 MINISTRY**

*Remember, the RezLife Internships require an average of 20+ hours a week*

\*dates are subject to change



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**Questions? Contact: [JFleckenstein@apu.edu](mailto:JFleckenstein@apu.edu)**

# APPLICATION



## WHAT YOU'RE APPLYING FOR:

- Community Advisor       Resident Advisor       Returning Resident Advisor

## ABOUT YOU:

Name: \_\_\_\_\_ Gender: \_\_\_\_\_ Age: \_\_\_\_\_ ID #: \_\_\_\_\_

Summer Address: \_\_\_\_\_

Home [if different from summer]: \_\_\_\_\_

Current Living Area: \_\_\_\_\_ APU Box #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Have you applied for a RezLife Internship before?     Yes       No      If yes, when? \_\_\_\_\_

## YOUR MUGSHOT:



## WHERE YOU WANT TO BE:

You desire to be a Residence Life Student Leader in [check at least 3]:

- |  |   |                                   |
|--|---|-----------------------------------|
| <input type="checkbox"/> Adams           | <input type="checkbox"/> Bowles             | <input type="checkbox"/> Engstrom |
| <input type="checkbox"/> Shire           | <input type="checkbox"/> Smith              | <input type="checkbox"/> Trinity  |
| <input type="checkbox"/> University Park | <input type="checkbox"/> University Village |                                   |

Please Note: We do not guarantee placement  
in your desired living areas

## ACADEMICS:

Class Standing Fall 2010: \_\_\_\_\_ Major[s]: \_\_\_\_\_

Anticipated class load for the 2009-2010 school year: # of units Fall 2009: \_\_\_\_\_ # of units Spring 2010: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ Fall 2008 GPA: \_\_\_\_\_ Anticipated semester of Graduation: \_\_\_\_\_

**Please attach your Degree Works Audit print out. [Required]**



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Questions? Contact: JFleckenstein@apu.edu

## QUESTIONS:

[YOU MAY ATTACH A SEPARATE SHEET IF NECESSARY]



What time commitments [on & off campus] will you have for the 2009-2010 academic year? Please specify the number of hours involved per week and length of involvement during the year:

Are you considering applying for any other on campus leadership positions? If so, which one[s]?

Briefly explain why you are applying to be an RA, and how this experience will fit into your life goals.

What group of students (freshman men/women/coed, sophomores, or upperclassman) do you see yourself serving best? Please tell us why and how you envision yourself serving this group.

Who is a hero of yours and why?

Briefly describe your current journey of faith and what God has been teaching you recently.

# STUDENT LEADER REFERENCE FORM



Please circle which reference this form will be used for.

Past/Present RA/CA

Past/Present Supervisor

Faculty/Staff/Mentor

\_\_\_\_\_ has applied for the Residence Life Student Leader Experience at Azusa Pacific University for the 2009—2010 school year. The Residence Life Student Leader Experience can be a powerful time of growth and development for the participants, as well as an opportunity for these students to influence the lives of their peers.

I hereby waive my right to access this reference form once it has been completed.

\_\_\_\_\_  
Applicant's signature

*This reference form can be kept confidential only if the applicant has signed the waiver above.*

Your open, honest responses to the items below will help us to make the difficult decisions ahead of us.

*Please rate the applicant according to the following criteria:*

4 – Excellent

3 – Above Average

2 – Average

1 – Below Average

		4	3	2	1	N/A
<b>Leadership</b>	The ability to inspire others; to coordinate and lead activities; to facilitate group interaction					
<b>Christian Commitment</b>	Expresses and demonstrates a commitment to Christ, and development of his or her faith					
<b>Organization</b>	Ability to prioritize and handle a variety of tasks and manage time well					
<b>Moral Integrity</b>	Ability to tell the truth; to adhere to community guidelines					
<b>Initiative</b>	Approach to new situations, self motivation, and ability to set and accomplish goals					
<b>Responsibility</b>	Degree to which applicant is dependable, prompt, and accurate					

**STUDENT LEADER  
REFERENCE FORM—PAGE 2**



<b>Problem Solving</b>	Ability to creatively find and implement solutions to a variety of problems	4	3	2	1	N/A
<b>Team Work</b>	Ability to function in a team relationship	4	3	2	1	N/A
<b>Communication</b>	Ability to present thought with clarity, listen, and convey understanding	4	3	2	1	N/A
<b>Maturity</b>	Common sense, self awareness, integrity, ability to deal with wide range of personalities	4	3	2	1	N/A
<b>Emotional Stability</b>	Applicant's emotional and interpersonal behavior in stress situations	4	3	2	1	N/A
<b>Social Sensitivity</b>	Sensitivity to and understanding of others apart from self	4	3	2	1	N/A

**Additional Comments**

**Please circle your overall recommendation for this candidate:**

Highly Recommend      Recommend      Recommend w/ Reservation      Not at This Time

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

**Reference Due: January 30th, 2009**

**Thank you for taking the time to complete  
this reference form!**

Please send or fax this completed reference form to:

**Azusa Pacific University  
Office of Residence Life  
PO Box 7000  
901 E. Alostia Ave  
Azusa, CA 91702  
Fax: 626-815-3832**



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Questions? Contact: JFleckenstein@apu.edu**