

Curriculum Vitae

Mary Ann McMillan

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PROFESSIONAL SUMMARY

Dedicated and accomplished academic with a passion for advancing knowledge and fostering intellectual growth. Strong background in higher education with demonstrated proficiency in research, analysis, and critical thinking. Extensive international experience spanning 30 different countries with invaluable insights into diverse cultures and communities. Extended time living and working in Ukraine and the Czech Republic deepened my understanding of global political climates, particularly within Europe and African Countries. Extensive experience working globally and collaborating with nonprofit workers.

RESEARCH INTEREST

Orphan Care/Adoption • Non-Profits • Mental Health • Global Studies • International Relations • Human Rights • Cross-Cultural communications • Christian Faith and Religion • Education • Global Education • Student Affairs

EDUCATION

Doctor of Education (Ed.D.) 2017

Southeastern Theological Seminary (Wake Forest, NC)

Dissertation: [True Religion Cares for Orphans: Creating and Sustaining an Orphan Care Culture in the local churches in Rwanda. A Phenomenological Study](#)

Master of Arts (M.A.) 2013

Southeastern Baptist Theological Seminary (Wake Forest, NC)

Major: Intercultural Studies

Bachelor of Science (B.S.) 2008

University of North Georgia (Dahlonega, GA)

Major: Law and Criminal Justice

ACADEMIC EXPERIENCE

Azusa Pacific University

August 2024- Present

Assistant Professor of Criminal Justice

Courses Taught

- CJ 110 Introduction to Criminal Justice
- CJ 220 Police and Society
- CJ 310 Criminological Theories
- CJ 362 Criminal Justice Research Design

William Jessup University Adjunct Faculty	August 2018 – August 2024
Saddleback Church Lake Forest, CA, Globally Global Training Instructor	September 2015 – March 2018
ESL Teacher Prague, CZ Private Lessons for 10 students ages 10-41.	August 2009 – January 2011
Conversational English Club Prague, CZ English Instructor for University Students	August 2009 – January 2011
Ukrainian Primary School Kiev, UA Kindergarten ESL Teacher	October 2008 – August 2009

ACADEMIC LEADERSHIP EXPERIENCE

Director of Student Conduct and Title IX Director of Global Outreach William Jessup University (Rocklin, CA)	January 2021 – August 2024 August 2018 – December 2020
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Director of Student Conduct and Title IX

Key Responsibilities: Manage process for students who allegedly violate the Student Conduct Code, and assign sanctions for those found responsible utilizing professional discretion and student development theory. Manage the University's Advocate conduct database and workflow in Advocate to ensure accurate and detailed records are kept to enhance reporting ability. Serve on University's Title IX Compliance Team.

- Research and interpret best practices, relevant legislation, and case law surrounding Title IX, and FERPA and update the Student Conduct Code policies and procedures to ensure compliance with state and federal laws and guidelines.
- Serve as an investigator, hearing officer, and appeal officer for student conduct cases including cases of sexual violence, physical violence, hazing, stalking, illegal substances, and alcohol policy violations that may result in separation from the University
- Collaborate with University partners including General Counsel, Public Safety, Residence Life, Student Engagement, Student Care, Athletics, and Human Resources. Advocate for student rights and due process in an educationally-based conduct system.

Director of Global Outreach

Key Responsibilities: Coordinated all local and global Outreach efforts for the university. Developed and built relationships with our local and global partnerships (i.e.: hospitals, churches, homeless shelters, foster care, etc.) to understand community needs and how our students can help serve. Planned and implemented a calendar for multiple local and global outreach opportunities and events throughout the year as well as commissioned and sent out 100 students serving in 10 different countries globally and those serving locally.

- Maintained all communications for outreach including (but not limited to) newsletter, school program, website, social media, and local publications.
- Coordinated with event team leaders and current partnerships to provide leadership and direction to volunteers on outreach teams. Coordinated chapel services and booked speakers.
- Managed an annual budget of \$300,000.
- Wrote support letters and letters to existing and future donors.

- Supervised and managed 12 student employees and 1 full-time staffer. Led and conducted staff meetings and development training.
- Provided mentorship and pastoral counseling. the semester. Supplied mental care resources.

PROFESSIONAL EXPERIENCE

Global Training Director September 2015 – March 2018

Saddleback Church (Lake Forest, CA)

Key Responsibilities: Worked in 9 countries helping churches and NGOs form strategies to help their local communities. Trained government officials and community members in the areas of HIV/AIDS, Orphan Care, Poverty, Counseling, Racial Reconciliation, and Education. Developed new curriculum and training videos.

SEBTS Admissions Office January 2011- May 2016

I contributed significantly to the admissions office, managing application processing, organizing recruiting trips, overseeing prospective student housing, and serving as an ambassador for the office. My role showcased my proficiency in admissions operations and commitment to enhancing the student experience."

Non-Profit Worker August 2008 – January 2011

International Mission Board (Czech Republic & Ukraine)

Key Responsibilities: Delivered group presentations and taught English while providing crucial support to vulnerable populations. Conducted training meetings and organized goal-setting workshops.

Resident Director August 2006 – August 2008

University of North Georgia (Dahlonega, GA)

Key Responsibilities: Supervised residential staff, ensured safety and maintained a positive living environment. Mediated conflicts, offered guidance, and organized educational programs.

ADJUNCT ACADEMIC EXPERIENCE

Adjunct Faculty August 2018 – Present

William Jessup University (Rocklin, CA)

Courses Taught:

- PPOL 463: International Relations and Human Rights
- CAPS 201: Student Success
- SFG-SFG090: Religious Studies
- LDRS 15308: First-year Experience
- ICS 102: Global Training

INTERNSHIPS

Victim Advocate and Victim Witness Program May 2007 – May 2008

Hall County Government (Gainesville, GA)

Victim Advocate

Key Responsibilities: Provided support and assistance to crime victims and witnesses throughout the legal process. Explained victims' rights, provided resources, prepared witnesses for courts, and advocated for victims' needs. Collaborated with law enforcement, attorneys, and community organizations to ensure victims' well-being and foster a just legal environment.

ACADEMIC PUBLICATIONS

Under Review

1. Bridging Resilience: A Guide for Adoptees and Parents Navigating Adoption and Foster Care (2025)
2. Cherished Gift Box Manuscript (2023)

Book Chapters

1. **McMillan, Mary Ann** (2023). Hospitality and Abortion. In David Timms (Ed.) *Choosing Hospitality over Hostility*, Oak Tree Press, p 73 – 84.
2. **McMillan, Mary Ann** (2022). Adoptee Voice: What my Mom Did Right. In Brittany Salmon (Author) *It Takes More than Love: A Christian Guide to Navigating the Complexities of Cross-Cultural Adoption*, Moody Publishers.
3. **McMillan, Mary Ann** (2019). Get Over Yourself: The Blessing of Serving Others. In Fritz Thomas Moga (Ed.), *You Got This!: Practical Lessons for Purposeful Living*, I Street Books, p 215-222.

Non-referred articles

1. **McMillan, Mary Ann** (2024, April), More Puzzle Pieces. Archibald Project
2. **McMillan, Mary Ann** (2020, October). Mental Health and the Enneagram. *Enneagram Magazine*.
3. **McMillan, Mary Ann** (2020, June). 4 things to consider when adopting a child of a different race. *America's Kids Belong*.

Blog Post

1. **McMillan, Mary Ann** (2024, May) Foster Care Visits. **Foster the Family Website**
2. **McMillan, Mary Ann** (2021, February). Love and acceptance. *Unfolding Adoptees*, <https://unfoldingadoptees.org/love-and-acceptance/?fbclid=IwAR2fmLcLjmBp0N7v0R9wHBcJsCqbmcy8qV5lLZmpJmlxfqFXlySBiwWw6Ew>
3. **McMillan, Mary Ann** (2019, May 8). Realistic expectations: Helping students prepare for a short-term mission trip. *IMB*, <https://www.imb.org/2019/05/08/expectations-helping-students-prepare-short-term-mission-trip/>
4. **McMillan, Mary Ann** (2017, March). What SEBTS has taught me. SEBTS Women's Ministry.

Media Mentions

1. The Peace Plan (n.d.). Purpose Drive/PEACE training reaches the Philippines, Hong Kong, Indonesia, and India, <https://www.thepeaceplan.com/ar/training-philippines-hong-kong-indonesia-india/>
2. Women & Work (2021, July). Dr. Mary Ann McMillan. <https://womenwork.net/dr-mary-ann-mcmillan-william-jessup-university/>
3. Pratt, Lauren (2017, May 15). Her mission journey: From orphan to a doctorate. *Baptist Press*, <https://www.baptistpress.com/resource-library/news/her-missions-journey-from-orphan-to-a-doctorate/>

4. Pratt, Lauren (2017, May 15). Doctoral graduate seeks ministry through Christian education. *Southeastern Baptist Theological Seminary*, https://www.sebts.edu/news-and-events/headlines/2017/05/sp_17_studentprofile/
5. Relevant Magazine (2014, May/June). https://issuu.com/relevantmagazine/docs/rlv_69_web2

Videos

1. Jessup Chapel (2020, September 9). Jessup Chapel: Mary Ann McMillan (2020.09.09) [Video]. YouTube, <https://www.youtube.com/watch?v=gmlTUG8Q2lw>

Podcasts

1. **McMillan, Mary Ann** (2024, May) Faith and Resilience. The Forgotten Initiative
2. **McMillan, Mary Ann** (2023, April). Faith and Adoption [Audio]. *Legacy Podcast*
3. **McMillan, Mary Ann** (2018, January). Talking with Dr. Perkins, Race Reconciliation and the Church [Audio]. *PD Podcast*
4. **McMillan, Mary Ann** (2018, January). Women in Leadership and how to transition well [Audio]. *PD Podcast*
5. **McMillan, Mary Ann** (2017, May). Race, Gender and the Southern Baptist Convention [Audio]. *PD Podcast*

Editor – Saddleback Church

1. PEACE Leader Training Manual (2016-2018)
2. Human Trafficking Manual (2017)
3. English as a Second Language Manual (2017)
4. Unengaged Unreached People Groups Manual (2017)

INTERNATIONAL LECTURES, TRAINING, AND HUMANITARIAN WORK

- Bucharest, Romania, Ukrainian Refugee Work. (May 2024)
- Lusaka, Zambia- Village work, helping with food pantry and food delivery for a small village. Taught at a conference (January 2018)
- Kigali, Kibuye- Rwanda- Research, Training, orphan care work, savings groups training, HIV/AIDS outreach and training and prevention (October 2016, January 2017, January 2018)
- San Salvador, El Salvador- Presenter on the sustainable development goals, construction (August 2017)
- Hong Kong, China - 2-day lecturer on sustainable development goals and how to care for their communities (August 2017)
- Brasilia and San Jose, Brazil- Lecturer worked with university students in the community with local outreach. Also, orphan care work (August 2017)
- Manila and Bacolod Philippines- Lecturer/presenter on some of the sustainable development goals, primary education training (September 2016)
- Caceres, and Madrid, Spain- Worked with University students teaching English (March 2012)
- Prague, CZ- Nonprofit work/humanitarian worker (2007 & 2009- 2011)
- Slovakia- English camp volunteer (August 2010)
- Budapest, Hungary- Volunteered at an English club (May 2010)
- Brussels, Belgium- International conference and training (December 2009)

- Evia, Athens, Greece- Conference for Missionaries and Retreat (June 2009)
- Jena, Germany- English Camp volunteer (June 2008)
- Prague, Czech Republic - Construction, English teachers, Homeless outreach (2007)
- Quintana Roo, Mexico - Street clean up, construction, Building clean up, food pantry helper, clothing drive (March 2006)

PRESENTATIONS

- **McMillan, M. A.** (2024, March). Race Panel- Cross Cultural Counseling class for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2024, October). Race Panel- Cross Cultural Counseling class for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2023, March). Race Panel- Cross Cultural Counseling class for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2022, October). Race Panel- Cross Cultural Counseling class for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2020, September). COVID, Race and Loving Your Neighbor Lecture- for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2020, February). Women in Leadership Panel for Undergraduate Students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2019, September). The Gospel and Missions chapel message for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2018, October). Social Justice and faith Lecture for Undergraduate students. Jessup University, Rocklin, CA.
- **McMillan, M. A.** (2018, January). PEACE Leader Training for Nonprofit Workers and Government Leaders. Lusaka, Zambia.
- **McMillan, M. A.** (2017, September). PEACE Leader Training for Nonprofit Workers and Government Leaders. Hong Kong, China.
- **McMillan, M. A.** (2017, September). PEACE Leader Training for Nonprofit Workers and Government Leaders. Bacolod, Philippines.
- **McMillan, M. A.** (2017, September). PEACE Leader Training Manila, for Nonprofit workers and Government Leaders. Manila, Philippines.
- **McMillan, M. A.** (2017, August). PEACE Leader Training for Nonprofit Workers and Government Leaders. San Juan Capistrano, CA.
- **McMillan, M. A.** (2017, February). Rwanda All Africa Leaders Gathering. Training for Nonprofit Workers and Government Leaders. Kigali, Rwanda.
- **McMillan, M. A.** (2017, February). Intercultural Studies Training for College Students. Hannibal Lagrange University. Hannibal, MO.
- **McMillan, M. A.** (2017, January). PEACE Leader Training, for Nonprofit Workers and Government Leaders. San Juan Capistrano, CA.
- **McMillan, M. A.** (2017, January). PEACE Leader Training for Nonprofit Workers and Government Leaders. Bayview Church San Diego, CA.
- **McMillan, M. A.** (2016, October). Orphan Care Training for Nonprofit workers, Government Leaders, and foster parents. Kibuye, Rwanda.
- **McMillan, M. A.** (2016, October). PEACE Training for Nonprofit Workers and Government Leaders. Kigali, Rwanda.
- **McMillan, M. A.** (2016, August). PEACE Leader Training for Nonprofit Workers and Government Leaders. Brasilia, Brazil.

- **McMillan, M. A.** (2016, August). PEACE Leader Training for Nonprofit Workers and Government Leaders. San Jose, Brazil.
- **McMillan, M. A.** (2016, June). PEACE Training for Nonprofit Workers and Government Leaders. Olympia, WA.
- **McMillan, M. A.** (2016, June). PEACE Leader Training for Nonprofit Workers and Government Leaders. San Salvador, El Salvador.
- **McMillan, M. A.** (2016, May). Racism in the church lecture. Podcast -PD Tour. Phoenix, AZ.
- **McMillan, M. A.** (2015, October). Humanitarian work for Nonprofit workers and Government Leaders. Saddleback Church. Lake Forest, CA.
- **McMillan, M. A.** (2011, October). ESL Training. for Nonprofit Workers and Government Leaders. Caceres, Spain.
- **McMillan, M. A.** (2009, July). Women's Conference for Women in the Community. Nykolaev, Ukraine
- **McMillan, M. A.** (2009, July). Women's Conference for Women in the Community. Vinnytsia Ukraine
- **McMillan, M. A.** (2008, June). Life Change lecture for university students. Jena, Germany.
- **McMillan, M. A.** (2007, June). Faith and Life Change for University Students. Prague, Czech Republic.

HONORS, SCHOLARSHIP, AND SCHOLAR RECOGNITION

- **Recipient**, Kingdom Diversity Scholarship (2014-2017)
- **Recipient**, International Board Scholarship (2011-2013)
- **Recipient**, WMU Scholarship (2011-2014)
- **Student Ambassador**, Georgia Baptist Convention Scholarship Recipient, Discipleship Group Leader

PROFESSIONAL & ACADEMIC AFFILIATIONS

- **Member**, Council for Christian Colleges & Universities
- **Member**, Association for Christians in Student Development
- **Member**, Center for International Relations and International Security

SERVICE TO THE UNIVERSITY

- **Member**, Hispanic-Serving Institution Committee (August 2022 – 2024)
- **Member**, Conduct Team Committee (January 2021 – 2024)
- **Member**, Threat Assessment Team (January 2021 – 2024)
- **Member**, Student Care Team (January 2019 – 2021)
- **Member**, Diversity, Equity, and Inclusion Committee (August 2018 – 2020)

SERVICE TO THE COMMUNITY

- **Volunteer**, Orphan Care, CASA, Lake Forest, CA
- **Local Outreach Volunteer**, Rocklin, CA (2018 – Present)
- **Mentor to college students**, Rocklin, CA (2018 – Present)
- **Serve Day Volunteer**, Rocklin CA (October 2018, 2019, 2020, & 2021)
- **Homeless Outreach Volunteer**, Sacramento, CA (2018 – 2021)
- **Blood Drive Donor**, (2016-2020)
- **Gathering Inn Volunteer**, Rocklin CA (2018 – 2019)
- **HIV/AIDS Outreach**, Lake Forest, CA (2016 – 2018)

- **Romani people outreach**, Prague, CZ (2009 – 2011)
- **Mentor**, Middle schooler, and university student, Wake Forest, NC (2012 – 2016)
- **Volunteer**, Refugee children after-school program (2012 – 2016)
- **English camp volunteer**, Prague, Czech Republic (June 2010)
- **Romani people outreach**, Odessa Ukraine (2008 – 2009)
- **Volunteer**, English Camp- Kharkov Ukraine (2009)
- **Volunteer**, Iyankivs'kyi , Ukraine- Food and medical supplies outreach (April 2009)
- **Volunteer**, English Camp Jena Germany (2008)
- **Habitat for Humanity Volunteer**, New Orleans, Louisiana Construction & Clean up (March 2008)
- **Homeless Outreach and Food Kitchen Volunteer**, Brooklyn, New York (May 2007)
- **Afterschool Program Volunteer**, Manhattan, New York (March 2007)

PROFESSIONAL DEVELOPMENT

- **Participant**, Conference Training, Wisla, Poland (July 2010)

CERTIFICATIONS AND LICENSES

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|---|---------------|
| ● Trauma-Informed Care for Teens from Hard Places, The Alliance Learning Center | November 2021 |
| ● Title IX Investigator, The State University of New York | April 2021 |
| ● Basic Compliance, The State University of New York | February 2021 |
| ● Title IX Coordinator, The State University of New York | January 2021 |

SKILLS

- *Microsoft Office*: Word, Excel, PowerPoint
- *Technology*: Moodle, Google Suite
- *Higher Education*: Teaching, University Lecturing, Residence Life, Student Conduct, Student Engagement, Student Leadership, Leadership Development, Research
- *International Relations*: Human Rights, Nonprofits
- *Community Outreach*: Public Speaking, Volunteer Management, Event Planning, Fundraising Writer
- *Religion*: Mission Work, Discipleship Training, Children's Ministry, Campus Ministry, Theology, Pastoral Care