Class Registration Instructions

You will receive an APU NetID and password from IMT Support as you proceed through the Admissions process. Once admitted, you will have access to enroll in classes.

Logging into the APU Portal:

1. Go to home.apu.edu.
2. Click on the **Sign In** button.
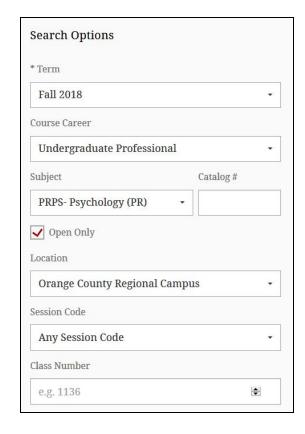3. Enter your APU NetID and Password and click the **Sign In** button.

Enrolling in Classes:

1. From the **My Links** menu, select the **Enrollment** link.
2. Click the **Class Search** link.
3. To search for a class, use the following options:
   - ❏ Choose the Term
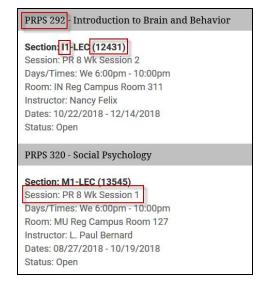   - ❏ Enter the Class Number

   OR
   - ❏ Choose the Term
   - ❏ Choose the Course Career (Undergraduate Professional or Graduate)
   - ❏ Choose a Subject (ENGL, BUSI, PRCJ, RNRS, etc.) and/or
   - ❏ Enter a Course Number (101, 500, etc.)
   - ❏ Choose a Location (Azusa, Orange County, Online, etc.) if desired
   - ❏ To include closed class options, uncheck the "Open Only" box

In the Search Results, all sections of the class that meet the criteria used will appear. NOTE: When using partial criteria for a search, check the search results carefully to identify only the courses you need. Pay particular attention to the Subject, Course Number, Location and Session of the class.

The Class Search results will enable the student to identify further information regarding the class section - Section Number, the 5-digit Class Number, and the Session.

Search Options

* Term

Fall 2018

Course Career

Undergraduate Professional

Subject | Catalog #

PRPS- Psychology (PR)

☑ Open Only

Location

Orange County Regional Campus

Session Code

Any Session Code

Class Number

e.g. 1136

PRPS 292 - Introduction to Brain and Behavior

Section: I1-LEC (12431)
Session: PR 8 Wk Session 2
Days/Times: We 6:00pm - 10:00pm
Room: IN Reg Campus Room 311
Instructor: Nancy Felix
Dates: 10/22/2018 - 12/14/2018
Status: Open

PRPS 320 - Social Psychology

Section: M1-LEC (13545)
Session: PR 8 Wk Session 1
Days/Times: We 6:00pm - 10:00pm
Room: MU Reg Campus Room 127
Instructor: L. Paul Bernard
Dates: 08/27/2018 - 10/19/2018
Status: Open

4. Click on the Section to view additional important details regarding a class section.

Class Details

Instructor(s)	L. Paul Bernard
Meets	We 6:00PM - 10:00PM
Dates	08/27/2018 - 10/19/2018
Room	MU Reg Campus Room 127 >
Instruction Mode	In Person
Location	Murrieta Regional Campus
Components	Lecture Required

≡ < PRPS 320 - M1 🔍

Social Psychology

Session	PR 8 Wk Session 1
Class Number	13545
Career	Undergraduate Professional
Units	3 units
Grading	Professional UG Grading Basis

Description
How are individuals' thoughts, feelings, and behaviors influenced by other people? In this course, students are encouraged to become careful observers of social influences on human behavior by learning the theories and methods employed by social psychologists in order to apply these perspectives in everyday social interactions.

Enrollment Requirements	PRPS 110

Subject Notes
PLEASE NOTE: All courses (online and companion) offered by the School of Behavioral and Applied Sciences transitioned from Sakai to Canvas beginning with Summer 2018 classes. For information regarding how to access Canvas for your course visit - www.apu.edu/graduateprofessionalcenter/registrar/registration/onlineapu/

5. Once the appropriate class section is identified, click the **Add to Cart** button.

Class Actions

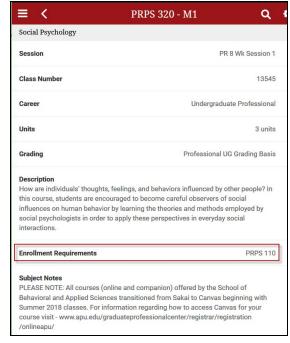| Add to Planner	Add to Cart	See Books	Share ▾

6. Click **Save**.
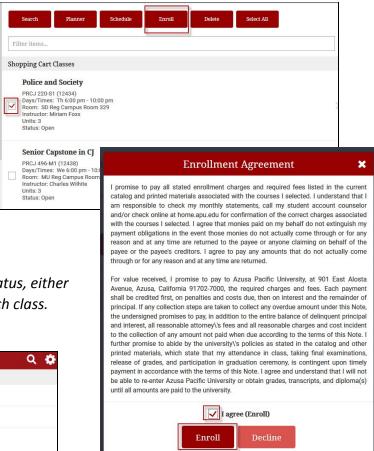*You'll receive a confirmation message once the class is in your shopping cart.*

7. Once your cart is ready, select the classes you want to enroll in from your **Shopping Cart**.
8. Click the **Enroll** button.

9. On the Enrollment Agreement screen, read the promise-to-pay statement.
10. Check the "**I agree (Enroll)**" box.
11. Click the **Enroll** button to enroll in these classes.

The View Results screen will show your enrollment status, either Success (with a green check) or Error (red X) - for each class.
12. Click **Okay**

≡ View Results 🔍 ⚙

Results

✔ PRCJ 220

Success: This class has been added to your schedule.

Okay

Search	Planner	Schedule	Enroll	Delete	Select All

Filter items...

Shopping Cart Classes

Police and Society
☑ PRCJ 220-S1 (12434)
Days/Times: Th 6:00 pm - 10:00 pm
Room: SD Reg Campus Room 329
Instructor: Miriam Foxx
Units: 3
Status: Open

Senior Capstone in CJ
☐ PRCJ 496-M1 (12438)
Days/Times: We 6:00 pm - 10:0
Room: MU Reg Campus Room
Instructor: Charles Wilhite
Units: 3
Status: Open

Enrollment Agreement ✖

I promise to pay all stated enrollment charges and required fees listed in the current catalog and printed materials associated with the courses I selected. I understand that I am responsible to check my monthly statements, call my student account counselor and/or check online at home.apu.edu for confirmation of the correct charges associated with the courses I selected. I agree that monies paid on my behalf do not extinguish my payment obligations in the event those monies do not actually come through or for any reason and at any time are returned to the payee or anyone claiming on behalf of the payee or the payee's creditors. I agree to pay any amounts that do not actually come through or for any reason and at any time are returned.

For value received, I promise to pay to Azusa Pacific University, at 901 East Alosta Avenue, Azusa, California 91702-7000, the required charges and fees. Each payment shall be credited first, on penalties and costs due, then on interest and the remainder of principal. If any collection steps are taken to collect any overdue amount under this Note, the undersigned promises to pay, in addition to the entire balance of delinquent principal and interest, all reasonable attorney\'s fees and all reasonable charges and cost incident to the collection of any amount not paid when due according to the terms of this Note. I further promise to abide by the university\'s policies as stated in the catalog and other printed materials, which state that my attendance in class, taking final examinations, release of grades, and participation in graduation ceremony, is contingent upon timely payment in accordance with the terms of this Note. I agree and understand that I will not be able to re-enter Azusa Pacific University or obtain grades, transcripts, and diploma(s) until all amounts are paid to the university.

☑ I agree (Enroll)

Enroll   Decline

13. To protect your information, always click the **Sign Out** link at the top of the My Links menu.

For log in or access problems - please contact the IMT Support Desk at support@apu.edu or 626-815-5050.
For enrollment questions - please contact the Graduate and Professional Center at gpc@apu.edu or 626-815-4570.