COMPUTER & PROJECTOR

1. Turn on computer
2. Use remote control to turn on projector (Allow 30-60 sec to warm up)
3. Use the "4" button (or "1 Comp") on the remote control to switch to "Input 1"
4. Lower the projector screen using the switch on the wall
5. Select "PC" option on the control switch
6. Type CTRL, ALT and DEL to login to the computer:
   - For normal access (does not require password):
     Username: dar413ts
     Password:
     Log on to: DAR413-TS (this computer)
   - For access to your network drives use the following:
     Username: "your username"
     Password: "your password"
     Log on to: APU

LAPTOP & PROJECTOR

1. Use remote control to turn on projector (Allow 30-60 sec to warm up)
2. Lower the projector screen using the switch on the wall
3. Connect projector cable to laptop (Located on the cart next to the computer)
4. Turn on laptop
5. Select "Laptop" option on the control switch
6. Use the "4" button (or "1 Comp") on the remote control to switch to "Input 1"
7. If picture does not appear on the projector and your laptop screen press "F11" & the F-Key (F1-F12) with a monitor symbol on it simultaneously
   Please allow several seconds for synchronization
   Repeat step 7 until image appears on both screens

DVD/VCR

1. Use the remote control to turn on the projector (Allow 30-60 sec to warm up)
2. Lower the projector screen using the switch on the wall
3. Turn on VCR or DVD Player (located in the equipment cabinet by the wall)
4. Use the "2" (or "Video") button on the projector remote control to switch to the "Video" input on the projector
5. Press either "VCR" or "DVD" button the the switch box in the cabinet to select the appropriate player for your media
6. Play VHS or DVD (Play button is located on the player or the remote control)
7. To adjust the volume, follow these steps:
   1) Adjust the volume controls labeled "VCR" &/or "Main" on the sound mixer
   2) Make sure the amps are on (located on the very bottom of the cabinet)

AUDIO CD PLAYER

1. Turn on CD player
2. Play Audio CD
3. To adjust the volume, follow these steps:
   1) Adjust the volume controls labeled "CD" &/or "Main" on the sound mixer
   2) Make sure the amps are on (located on the very bottom of the cabinet)

If you experience any problems or need assistance please call x5050