

# Housing Sign-Ups Options for Sophomores 2019-2020

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## How to select campus housing for next year!

Follow the steps below

1. Each student signs the [Housing License Agreement](#) to be eligible to pick up an appointment ticket. There is no commitment until your group chooses a unit.
2. Each student picks up an appointment ticket [March 18 – 29](#) at Housing Services and then forms a roommate group with other future APU sophomores.
3. Show up at your group's best appointment time and choose!  
Bring your entire group and all of your group's tickets.



## Sophomore options:

Click on the links below for floor plans, pricing, and other info!

### Bowles



### Shire Mods



### University Park



# Frequently Asked Questions

What you need to know to prepare for Sign-Ups!

## Who can sign up?

This process is for current undergraduate students who will be sophomores in the fall. Students currently living in the halls who graduated from high school last year are considered future sophomores. Groups must fill the entire unit at its designated capacity.

## How do I set up my roommate group?

One-bedroom units will house two students; however, students may choose to sign up as a group of three (tripling) and save money on housing costs. All two-bedroom units will house four students; however, students may choose to sign up as a group of five (quintupling) and save money on their housing costs. Since this is a voluntary option, these tripled and quintupled students will receive a discount on their housing costs **only for the time their unit is actually tripled or quintupled**. If a student moves out for any reason, the rates will be pro-rated/adjusted for the remaining students (see the [housing policies](#) for more information).

## Can I sign up alone?

No. Students may not sign up alone. Students who are not part of a group may submit a [Request for Campus Housing Assignment](#) beginning April 12. These students will be notified of their assignment over the summer. There is no guarantee that area or roommate preferences can be met.

## What if I cannot find a roommate?

Finding a roommate group is every student's responsibility. Students may use the [Roommate Resource](#) Google site as a tool to connect with others. Those who are not able to form a complete group may submit a [Request for Campus Housing Assignment](#) form beginning April 12.

## Can a junior, senior, or transfer be part of my group?

A future junior or senior may join your group, but only as a third roommate in a one-bedroom unit or a fifth roommate in a two-bedroom unit. This preserves as much space as possible for sophomores who are required to live on campus. Groups must use the best sophomore ticket. A junior/senior ticket is not valid in the sophomore process. **Incoming transfers may not sign up in this process.** A group of two (in a one-bedroom) or four (in a two bedroom) may request a transfer student friend by name during the summer after they have already secured a unit.

## How do I get an appointment?

Complete the [Housing License Agreement](#) online and then come to Housing Services during office hours between **March 18 - 29**. The license agreement does not take effect until your group chooses a unit at your appointment time. **Each member of your roommate group should pick up an appointment ticket and bring it to your appointment** so there are no delays when you sign up. Tickets are not transferable.

## How do I use my appointment ticket?

Every ticket will have an appointment time on it. Groups should come to the earliest appointment time of anyone in your group (bring all tickets with you).



## Housing Requirement

Sophomores must choose one of the following two options:

### 1. Sign Up for Housing

Returning future sophomores will submit [2019-20 Housing License Agreement](#) as part of the housing sign-ups process (explained to the right). Agreements are available via the link above as well as during the sign-ups process.

### 2. Request an Exemption

Sophomores who live with their parent(s) locally, are 21 or over, are married, or have other special circumstances which present an obstacle to campus residency must submit the [Request for Campus Housing Exemption Form](#) to be considered for exemption from the housing requirement.

## Oversubscriptions

Students may sign up as a group of three (tripling) in a one-bedroom unit or five (quintupling) in a two-bedroom unit. These students will receive a discount on housing costs for only the time they spend tripled or quintupled.

Please note that if a student moves out of the unit (for any reason), students remaining in that unit will have their price adjusted back to the standard rate based on the date of the change.

For more information on these oversubscriptions, please see the [housing policies](#).

### Does our entire group need to be at the appointment?

At the appointment time, we recommend complete groups come to the Office of Housing Services together. **Arrive at least 10 minutes early to complete paperwork. Bring all of your group's tickets.** Your group will submit your tickets and choose a unit. If a member of your group did not pick up a ticket, they will need to submit the [Housing License Agreement](#) online before your group can sign up.

If a member of your group cannot be present or is studying abroad, the group must bring their ticket, which is proof of their signed License Agreement. The student should identify a proxy on the License Agreement or the back of the ticket to allow someone to act as his or her proxy.

### Is this a commitment?

YES! Students who choose a unit as part of a roommate group during Housing Sign-Ups are committed to campus housing (and its associated costs) for the entire academic year per the [Housing License Agreement](#) and the [housing policies](#). Students who allow a proxy to represent them are making the same commitment. Campus housing should not be used as a "back-up plan". There is no commitment for simply picking up a ticket.

### What happens if the apartments I want fill up?

If you are in a group of two or three and the one-bedroom options fill up, you will have the opportunity to sign up for a two-bedroom unit. The Office of Housing Services will assign someone to fill the opening(s) in the unit at a later time. Groups of two or three will not be able to choose a two-bedroom if one-bedrooms are still available. This will ensure the availability of as many units as possible for complete groups of four students.

If two-bedroom units fill up, groups can split up into one-bedroom units. While we do not project this happening, if all units fill, groups may elect to be placed on a group wait list. There is no guarantee that units will become available, and groups should seek alternate options if placed on a wait list.

### Does my class registration affect my housing assignment?

Yes, you must register for at least seven (7) class units for fall 2019 by **August 1** or your housing could be dropped. If this happens, you will have to re-apply for housing after you register for classes or you will be automatically assigned a new space.

### What if I need housing this summer?

Students who need summer 2019 housing may request housing via the [Summer Housing Program](#) beginning April 15. Summer residents are assigned to a section of University Village unless they are staying for Summer 1 or a shorter period of time before Summer 1 ends. Those students will be placed in Summer 1 housing in Adams Hall.