**Alpha Intern**  
Office of Orientation and Transitions  

**Applicant Criteria**  
- Alpha Leader and Alpha Coordinator position experience  
- Minimum cumulative and semester GPA of 2.5  
- Be enrolled as a full time student at APU during the term of service  
- Complete the Alpha Intern Selection Process and Application Requirements  
- Be able to demonstrate a personal relationship with Jesus Christ  

**Requirements for Application**  
- Must be in the APU area the majority of the summer  
- Complete and submit a typed application and supporting documents to the Office of Orientation and Transitions  
- Schedule a personal interview with the selection committee  

**Length of Contract**  
The Alpha Intern position begins January. The position concludes that following December. (Dates negotiable per conversation with Orientation and Transitions staff)  

**Compensation**  
Each Intern is compensated per hour over the length of the contract.  
1) January - April, approximately 10 hours per week  
2) May - August, approximately 30 hours per week  
3) September – December, approximately 5 hours per week  

**Position Description**  
The Alpha Intern leads in the creation and implementation of the Bridges program for Orientation and Transitions. As an employee of the university, the Alpha Intern represents both the department and the institution as a member of the Office of Orientation and Transitions paraprofessional staff. Additionally, the Alpha Intern serves as a liaison between the Office of Orientation and Transitions and the Alpha Program.  
The Alpha Intern will be responsible for, but not limited to the following:  
55% The primary responsibility of the Alpha Intern is to support, plan, and implement the Bridges program for Azusa Pacific University. In addition, the Alpha Intern is responsible for helping to create, plan, and implement the Spring Retreat, the Fall Retreat, and the Fall Banquet.
30% Supports the Fall and Spring Orientation programs. In addition, the Alpha Intern is expected to participate in the Alpha Coordinator and Alpha Leader training.
10% Develops relationships and rapport with Alpha Coordinators, both individually and as a group. Creates an environment within the group that enhances a sense of belonging and commitment to APU and the Orientation program.
5% Attends to various administrative responsibilities within the Office of Orientation and Transitions.