Women’s Resource Center  
Undergraduate Intern Job Description

Come be a part of a place where voices are heard, ideas are developed and service is put into action. Celebrate the community of women and men at APU! Educate both women and men on this campus on gender issues! Empower women and men to grow in their leadership abilities and engage their community.

What do we do?
Clothesline Project, Red Flag Week, Worship Nights, Women’s Coffeehouse, Brown Bag Lunches, Senior Forum, etc. 😊

As an Intern in the Women’s Resource Center you will have the opportunity to:
- organize and plan programs to accompany Clotheslines Project & Red Flag Week
- work and collaborate with other offices on campus through various committees
- advertise and promote our numerous programs and events through creative graphic designs
- create and develop strategic relationships with the student body and Azusa community (newsletters, web pages, facebook, online resources)
- work one on one with a Graduate Intern

Expectations for Women’s Resource Center Intern:
- Demonstrate a commitment for women and men at APU and in the greater Azusa community
- Highly motivated and creative individual that desires to take initiative on implementing new programs and events
- Ability to collaborate and maintain relationships with various offices on campuses, Counseling Center, Health Center, MEP, Residence Life, SGA
- Willing to commit extra hours to weekend events and evening programming
- Possess high level of communication skill, both oral and written
- Willing to represent the WRC on campus at various events and programs
- Desire to spiritually grow and to follow God’s leading
- Desire to grow in your understanding and knowledge of women’s issues

To Apply Visit:

http://www.apu.edu/studentlifeoffice/studentleadership/

Any questions please contact:
Women’s Resource Center  wrc@apu.edu  (626) 815-2068
Located in the office of the Associate Dean of Students (across from Cougar’s Den)