

How to Obtain Housing For Next Year - 2022-23



How to obtain campus housing for next year:

1. **Each student** signs the [Housing License Agreement](#) by April 29.

Each student and/or member of a group should indicate their representative in the proxy section of their Housing License Agreement. Requests after April 29th should use the Request for Campus Housing Assignment form (available on 4/30)

One person from each roommate group OR any student signing up alone should complete the [2022-23 Sign Ups Request Form](#) by April 29. *This form allows you to submit your roommate group's names (if applicable) and assignment preferences. One group representative should fill this out for the entire group. Each member of the group should indicate their representative in the proxy section of their Housing License Agreement as mentioned above.*

2. Residence Life will assign you and/or your group based on your best lottery assignment number, preferences, and availability. *Each student will have a lottery number randomly generated for them. When assigning groups, Residence Life will use the best number of anyone in the group.*
3. Students may request housing after April 29 by Submitting a [Request for Campus Housing Assignment form](#). *These students will not be included in the lottery and will be assigned based on the date of their request.*

Frequently Asked Questions

Housing Options:

Click on the links below for floor plans, pricing, and other info!

Adams Hall



Engstrom Hall



Shire Mods



Trinity Hall



Village



Who should participate?

This process is for current undergraduate students who will be sophomores, juniors, and seniors in the fall. Students may request housing in groups or request to have Residence Life assign them to a roommate group. Incoming Students, students transferring in and graduate students are not eligible for this process.

Am I required to live on campus?

Freshmen and sophomores are required to live in campus housing. Please see more information about the housing requirement [here](#). Juniors and seniors are strongly encouraged to live on campus and benefit from the amazing experience!

How should I set up a roommate group?

Residence Hall rooms and one-bedroom units will house two students and two-bedroom units will house four students as standard. Students are encouraged to form groups that fill the units at these capacities. Students who do not form complete groups will be assigned with others. Students may use the [Roommate Resource](#) site as a tool to connect with others. Groups may request a private bedroom for one or two roommates; however, availability will be based on enrollment/demand and cannot be guaranteed. Please check rates before requesting this option. APU will not be offering oversubscriptions (triples) for 2022-23.

How do I request housing apart from a group?

Students who do not wish to be part of a group but would like to be part of the lottery will sign up in the same manner that groups do. They will each complete the [Housing License Agreement](#) as well as the [22-23 Sign Ups Request Form](#). These students will have the option of being matched with other students and/or request a private bedroom. Students will be notified of their assignment over the summer, usually by the first week of July. There is no guarantee that area or room type preferences can be met.

Where am I eligible to live?

Any returning student is eligible to live in Shire and the Residence Halls for next year. Sophomores can only live in University Village as part of a junior/senior roommate group. Students are not guaranteed their preferences.

How will Residence Life make the assignments?

Students will have until April 29 to complete their [Housing License Agreement](#) and for their group to complete the [22-23 Sign Ups Request Form](#). Every student must sign the license agreement (listing the name of the group representative as their proxy), while **only one member of each group** will represent the group by completing the [22-23 Sign Ups Request Form](#). Students signing up apart from a group will also complete both forms. The Sign Ups form will allow a group or individual to communicate their preferences of living areas, room types (Residence Hall room, 1-bedroom, 2-bedroom/1-bath, 2-bedroom/2-bath), upstairs or downstairs, general location in a complex, etc.

Residence Life will make assignments based on the information provided on the [22-23 Sign Ups Request Form](#) and in the lottery order that is randomly generated for them internally. Sophomores will have a separate lottery from juniors and seniors. Requests received after April 29 will not have lottery numbers generated and will be assigned after the initial process is completed. Every member of the group must indicate their group representative's name as their proxy on their [Housing License Agreement](#).



Renewing a Unit

For students who wish to request to renew their current unit for 2022-23.

Eligible Units:

Campus apartments with the exception of: RA rooms, ADA units, Bowles, University Park, and Village P & Q buildings are eligible.

To Qualify:

- At least 50% of the current 2021-22 roommate group must be part of the renewal group for 2022-23 (one student for a one-bedroom unit and two students for a two-bedroom unit).
- Disputes between current roommates regarding who can renew the unit will forfeit any renewal.
- In addition, renewal requests must fill the entire unit: two students for a one-bedroom and four students for a two-bedroom. Exceptions will include students who are currently in a private bedroom and would like to continue in that configuration (as availability allows).

How to Apply:

1. Each student should complete the [Housing License Agreement](#) and indicate the current occupants of the room in the proxy section.
2. One of the current occupants of the room should complete the [22-23 Sign Ups Request Form](#) for the group and follow the instructions for unit renewal.
3. Submit both forms by April 29.

Important Note:

Students will be notified of their renewal confirmation during the summer. Students should also submit their preferences in the event their unit is not renewed. This option does not include leaving belongings in the units over the summer.

FAQs (continued)

How does the lottery process work?

A lottery number will be assigned to you by Residence Life and used internally by our office when your group's housing is assigned during the summer. Sophomore lottery numbers will be assigned separately from junior and senior numbers. Juniors and seniors will be given priority in regard to preferences.

Students will not be issued the number directly; rather the number will be assigned and used internally by Residence Life. Our office will assign groups in order based on the random draw for each student. The best number of all group members will be used for the group. There is no guarantee that area or room type preferences can be met.

Is this a commitment?

Students may cancel their [request](#) without penalty before they are issued an assignment (July 1st). Students may cancel their issued [assignment](#) before checking in; however, they will incur a 5% termination fee (of the fall semester rate) for doing so. Students may not cancel after they have checked-in. Rather, they must submit a petition to be reviewed by the university exceptions committee, which will either approve or deny the petition request. Students who check-in to campus housing make a commitment to campus housing (and its associated costs) for the entire academic year per the [Housing License Agreement](#). Students who allow a proxy to represent them are making the same commitment. Campus housing should not be used as a "back-up plan." There is no commitment for completing the License Agreement; however, once you check-in to an assigned room, there is a binding commitment for both semesters.

When will I be notified of my assignment?

Students are typically notified of their assignment in early July via email.

How likely am I to get my preferences?

This is difficult to predict. Our team will do everything we can to give you your preferences based on the information you provide and your group's best internal lottery number. We can make no guarantees of living area or room type preferences.

Does my class registration affect my housing assignment?

Yes, you must register for at least seven (7) class units for fall 2022 by the [add/drop](#) date. If you are not enrolled at this time, your housing may be dropped and you will incur the 5% termination fee. If this happens, you will have to re-apply for housing after you register for classes.

What if I need housing this summer?

Please see the information regarding summer housing on our [Summer Housing Program](#) page.

Do I have to set up and pay for any utilities?

Residents are no longer required to set up, shut down, or coordinate payment of utilities. The costs are now part of the housing rate. See the 2022-23 Rate Sheet for more information. Only University Village students are required to set up and shut down their APU paid Frontier internet service each year.

Questions?

Residence Life would be happy to answer any questions you may have about the revised process for obtaining housing for next year. Please feel free to email housing@apu.edu or call our office at 626-812-3056.