



Outdoor Rentals

Name:	
Phone:	Pick-Up: Day/Time
Email:	Expected Return:
ID:	Actual Return:

Azusa Pacific University Outdoor Rentals Policy

Please read and review the following information before signing

Acceptable Forms of Payment: The rental fee may be paid with a check or cash. After equipment is returned, the condition will be assessed. Additional fees may be charged for damages or cleaning that are not due to normal wear and tear from equipment use.

Cleaning Procedures: All gear must be returned clean. All tents must be washed off with water (if needed), and swept out. All cooking utensils must be washed with warm water, soap and bleach. If renting a sleeping bag a liner must be used, otherwise the \$5.00 cleaning fee will be applied.

Reservations: To rent equipment a reservation must be placed at least 72 hours in advance of the desired pick up time. Reservations may be made at any time. Full payment of rental fees must be paid on at the time of reservation.

Cancellations: Cancellations may be done at any time, however **be aware of the following:**

- A full refund of the rental fee will be granted for cancellations made 48 hours prior to the pick-up date.
- Students will be expected to pay a \$5.00 fee for cancellations made less than 48 hours prior to the pick-up date.
- Students will be expected to pay all of the rental fees for cancellations the day of or for not showing up.

Rental Responsibilities and Additional Fees: The Renter is solely responsible for all damages to equipment including, but not limited to: loss, theft, missing parts, and damages beyond the normal wear and tear.

- **Damage Fees** are based on full retail replacement value using the manufactures replacement part(s) plus tax, shipping and handling, and repair time charges.
- The Renter is expected to return each item in the same condition as it was rented. **Cleaning Fees** of \$5.00 per item will be assessed on all items that do not return in the same condition as when they were rented.
- **Late fees** will be figured according to the days or time periods not returned, with the renter responsible for the entire period the equipment was not returned. Any item held longer than expected return date are subject to additional **late fees** (\$5 per item per day late). The Renter is responsible for all transporting of equipment and is solely responsible for all theft and damages to the equipment, personal vehicle, or any other property (including damage to the car roof or roof racks) which may result from carrying the equipment on or in a vehicle.

Release Agreement: The owner of this signature accepts and agrees that use of outdoor equipment may involve serious risk such as but not limited to, bodily harm by way of injury, death and or property damage which can result from collision, environmental hazards, and improper use of equipment, equipment failure, and/or negligent or deliberate act of another person. The owner of the signature also agrees to not hold liable Communiversity, Azusa Pacific University, and associates affiliated including employees and agents on account of or in conjuncture with any claims, causes of actions, damages, injuries, costs or expenses with result out of the activity related to use of the rented equipment.

Day: 24-hrs from rental ~ Weekend: Friday-Sunday at midnight ~ Week: 7 days from rental						
#	ITEM / INVENTORY NUMBER	DAY	WEEK END	WEEK	X	TOTAL
BACKPACKING	Backpacks	\$5	\$8	\$12		
	Pots and Pans	\$2	\$4	\$7		
	Sleeping Bag, 20°or 0°	\$5	\$8	\$12		
	Sleeping Pad	\$2	\$4	\$7		
	Stove, Backpacking	\$2	\$4	\$7		
	Tarps	\$2	\$4	\$7		
	Tents, 4 person	\$6	\$12	\$18		
CAMPING	Water Filter	\$4	\$7	\$12		
	Ice Chest, 100 qt.	\$5	\$8	\$12		
	Stove, 2-burner	\$5	\$8	\$12		
	Tents, 6 person	\$8	\$12	\$20		
	Climbing Shoes	\$5	\$8	\$12		
	Propane, for 2-burner stove	\$2.7 5	\$2.7 5	\$2.75		
<i>(rental fee due upon reservation)</i>		RENTAL FEE TOTAL				
PAYMENT (please circle):		CASH	OR	CHECK		

RENTAL AGREEMENT	I, the undersigned, have read and agree to the terms of this <u>Rental Agreement</u> and <u>Rental Policies</u> , including the release of valuable and legal rights, as described on this form.
	X _____ Date _____