THE HONORS COLLEGE

PETITION TO ENROLL IN HONORS COURSE

Instructions:
Enrollment in an Honors course is generally limited to students enrolled in the Honors College. Non-Honors students may request permission to enroll in a course by completing this petition. Permission is based on space availability, student’s GPA and motive for taking an Honors course. Students must have a minimum GPA of 3.3 to petition for a course.

This petition must first be signed by the Dean of the Honors College followed by the course instructor. Once both signatures have been obtained, the student must return the petition to the Honors College Office. If permission is granted, the student may proceed to enrolling in the course.

The Student Information section must be completed by the student, and submit the form to the Honors College Office. The Honors College Office will obtain the course instructor’s approval and comments. If permission is granted, the student may proceed to enrolling in the course with the assistance of a representative from the Undergraduate Registrar’s Office.

Failure to complete the petition process will eliminate the student from participation in the class, and if the student remains enrolled in the course, they will be dropped from the course by the Honors College Office.

STUDENT INFORMATION

Name: ______________________________

Student ID#: _____________________  APU Box No. __________  Major:_____________________________________

Home/Commuter Address: ______________________________

City: ______________________ State: ______ Zip: __________ Phone: (_____) ______________

Email: ____________________________  □ Freshman  □ Sophomore  □ Junior  □ Senior

GPA Last Semester: ______ Cumulative GPA: ______ Total College Credits Earned to Date: ______

Course Call No. __________  Course ID:_______________  Course Name: __________________________

Qualifications and reason for request: __________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Applicant’s Signature: ________________________________________________________________  Date: ________________

OFFICE USE ONLY

Date Received: __________ Received by: _______

Dean of the Honors College: ___________________________________________  Date: __________ Favorable _______

Neutral __________  Unfavorable_______

Additional comments by instructor or Honors College Dean: __________________________

________________________________________

Student notified of final decision: __________ Sent by: ___________________________ Sent to UG Registrar: __________

UR:Project Documents:Provost\Vice Provost for UG:Honors College:14913 Academic Content to Web:Resources from Client:Copy:Petition to Enroll Form.doc