



Official Transcript Request Form

To the Student

Please note: Your official transcript and this form should be received as soon as possible to give you the best possible admissions consideration. If you are a freshman and took college courses in high school, or you are a transfer student, you must provide the information below. **We must receive all college transcripts**, whether you expect to receive credit for the coursework or not, in order for you to be fully admitted to APU.

Complete the following section and give this form to your guidance counselor as soon as possible.

First Name	Middle Name	Last Name	Date of Birth
Address: Number & Street		Apartment/Unit	Social Security Number
Address: City	State/Province	Postal Code	
Country			

The Family Educational Rights and Privacy Act of 1974 permits a matriculated student to have access to his/her file unless a waiver of that right has been signed. If you wish to waive your right to access your file, sign your name in the space provided. The waiver is NOT required as a condition of admission.

Applicant's Signature	Date
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To the Counselor

First Name	Middle Name	Last Name	Phone	
High School Name			CEEB	
High School Address: Number & Street	City	State/Province	Postal Code	Country
Counselor's Signature				Date

Please note: This form and the student's official transcript should be received as soon as possible to give the applicant the best possible admissions consideration.

PLEASE RETURN TO:
Office of Undergraduate Admissions
Azusa Pacific University
PO Box 7000
Azusa, CA 91702-7000