

**APU Department of Social Work, MSW Program
Field Calendar 2019-2020**

Fall Semester 2019

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| August 9 - Friday | Field Orientation & Training <i>All Foundation Year (1st year full time and 2nd year part time) & Advanced Standing students</i> 8:00 am - 5:00 pm, LAPC Room (East Campus) |
| August 22 - Thursday | New MSW Student Orientation <i>All incoming first year students (full and part-time cohorts)</i> 5:30 pm - 8:30 pm, Upper Turner Campus Center (East Campus) |
| Week of August 26 | First week of field internships for all students |
| August 27 - Tuesday | Fall Semester classes begin |
| September 2 - Monday | UNIVERSITY HOLIDAY: Labor Day (no classes, offices closed) |
| September 6 - Friday | APU Field Instructor Training - 8:30 am-1:00 pm, LAPC Room (East Campus) <i>(Only for field instructors supervising APU students)</i> |
| September 13 - Friday | Field Instructor Training - 8:00 am-5:00 pm, LAPC Room (East Campus) <i>(Open to all field instructors. Check-in and coffee start at 7:30 am; 1 hour lunch break)</i> |
| October 4 - Friday | Learning Agreements & Agency Orientation Checklist due in IPT for all students |
| October 4 - Friday | IPE Training Day: Opioid Addiction - 1:00 pm - 5:00 pm. UTTC (Required for all SY students) |
| October 18 - Friday | Mid-Semester Progress Reports due in IPT for all students - Field Instructors (8th week) |
| October - November | Semester field visits |
| November 28-29 | UNIVERSITY HOLIDAY: Thanksgiving Holiday (no classes, offices closed) |
| December 2-6 | Last week of field internships |
| December 6 | Comprehensive Skills Evaluation & Time Logs due in IPT; Process Recording Logs due to field liaison |
| December 9-13 | Last week of classes; finals week; field internship extension if needed |
| December 24-January 1 | Winter Break - campus closed |
| Winter break policy: Students MAY be required to complete field hours during winter break for client continuity of care and out of professional obligation to the agency. A modified field schedule may be acceptable if approved by agency Field Instructor. Students should not schedule vacations until they speak with their Field Instructors. | |
| Total Fall Semester field hours required for full and part-time students: 240 <i>(unless otherwise required by agency)</i> | |
| Total Fall Semester field hours required for Advanced Standing students: 300 | |

Spring Semester 2020

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| Week of January 6, 2020 | Students return to field internships |
| January 7 - Tuesday | Spring Semester classes begin |
| January 20 - Monday | UNIVERSITY HOLIDAY: Martin Luther King, Jr. Day (no classes, offices closed) |
| January 31 - Friday | Learning Agreement Spring Semester Revisions due in IPT for all students |
| February 22 - Saturday | Interview Preparation Session - Mandatory for students entering 2020-2021 SY internships |
| February - April | Semester field visits |
| February 28 - Friday | Mid-Semester Progress Reports due in IPT for all students - Field Instructors (8th week) |
| March 2-6 | Spring Break (No Classes) |
| March 20 - Friday | Joint Field Symposium - Field Instructors, California Endowment (Los Angeles), 8am-12pm |
| April 10 - Friday | UNIVERSITY HOLIDAY - Good Friday (no classes, offices closed) <i>Note - students may receive field credit if this is a regularly scheduled field day</i> |
| April 20-24 | Last week of internships |
| April 21 Tuesday | SY Capstone Showcase - 4:30 - 6:30 pm, Upper Turner Campus Center (East Campus) |
| April 24 - Friday | Comprehensive Skills Evaluation & Time Logs due in IPT; Process Recording Logs due to field liaison |
| April 24 - Friday | Annual Social Work Job Fair (Specialization Year Only), Carson Community Center, 9:30am-12pm |
| April 27-May 1 | Last week of classes; finals week; field internship extension if needed |
| April 29 - Wednesday | Graduation Dinner, Hooding and Awards Ceremony |
| May 2 - Saturday | Commencement Services - 9:30 am |
| Total Spring Semester field hours required for full and part-time students: 240 minimum <i>(unless otherwise required by agency)</i> | |
| Total Spring Semester field hours required for Advanced Standing students: 300 minimum | |

Floating Holidays: Students in field internships will be given two floating holidays per semester to offset missed field days in the event the agency is closed due to an observed holiday, furlough, or other agency-related event. **It requires field instructor approval.**

**ACADEMIC YEAR TOTAL REQUIRED FIELD HOURS (2 YR/4 YR STUDENTS): 480
ACADEMIC YEAR TOTAL REQUIRED FIELD HOURS (ADVANCED STANDING): 600**