Chicago Style Quick Reference

What is Chicago Style?
The Chicago Manual of Style presents two documentation systems: the humanities style (notes and bibliography) and the author-date system. If you are supposed to use Chicago style for a paper in literature, history, or the arts, you will probably use the humanities system; if you are working on a paper for science, sociology, or psychology, you will probably use the author-date system.

What is a bibliography or reference list?
Your bibliography (or humanities style) or reference list (for author-date) is the section at the end of your paper that gives the details about all the sources you quoted or referred to, since in-text citations don’t give all the information your readers might need.

How do I create my bibliography/reference list?
Below are some sample bibliography and reference list entries. Eventually, you will have to document a source of a type not listed here. The on-campus libraries and the Writing Center have great resources to help you document almost anything. For more information, please refer to The Chicago Manual of Style, 15th ed., Chicago: University of Chicago Press, 2003.

Humanities Style Sample Bibliography Entries

**Book with one author**

**Book with two authors**

**Book with multiple authors or editors**

**Book with editor or translator**

**Journal article from online database**

**Magazine article**

**Newspaper article**

**Web page with author**

Humanities Style Sample Notes
When you quote or reference a source in your text, refer to the note with a superscript numeral like this.

2. Ibid., 15.

Formatting Your Chicago Style Paper

- No title page unless specified by professor
- Title on first page of text, all capital letters
- 12-point Times New Roman
- Double space text, single-space notes
- Block quotes (8 lines +): single space and indent 4 spaces from left
- Page number at bottom center of first page, upper right corner of subsequent pages
- Footnotes at the bottom of each page

Formatting Your Bibliography or Reference List

- “Bibliography” or “Reference List” (no quotation marks) centered on first line
- Sources in alphabetical order by author’s last name or by article/book title if no author or editor
- Last and first name of author separated by commas, last name first
- Single space each entry, double space between entries

Book titles italicized and article titles in quotation marks for humanities style, article titles not in quotation marks for author-date system.

Author-Date System Sample Reference List Entries

**Book with one author**

**Book with two authors**

**Book with multiple authors or editors**

**Book with editor or translator**

**Journal article from online database**

**Magazine article**

**Newspaper article**

**Web page with author**

Author-Date System Sample In-Text Citations

**One author**
Doniger 1999, 65

**Two authors**
Cowlishaw and Dunbar 2000, 104-7

**Four or more authors**
Laumann et al. 1994, 262

**Corporate author**
The American Psychiatric Association recommends 2000, 7

**No author identified**
In the Concise medical dictionary 2002, 147

**Web site**
(Evanston Public Library Board of Trustees)

*This sheet is intended to be used as a quick reference for the most common citation situations and does not contain all the information you will ever need about Chicago style. Please take advantage of the resources offered by our on-campus libraries and the writing manuals you have purchased for your classes.