

# Academic General Petition



## Student Section

Name: \_\_\_\_\_ APU ID#: \_\_\_\_\_

Cell phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Have you submitted a graduation application?  Yes  No Are you an athlete?  Yes  No

Are you an international student?  Yes  No

Check all that apply:  Late Schedule Change - Add/Drop Form Required  Late Withdrawal  Grade Appeal  
 General Education Requirement  Major/Minor Requirement  Other

Major: \_\_\_\_\_

(If petitioning a specific course) APU course: \_\_\_\_\_ Course Section: \_\_\_\_\_ Class#: \_\_\_\_\_ Term: \_\_\_\_\_ Instructor \_\_\_\_\_

Request (please be specific): \_\_\_\_\_

\_\_\_\_\_

Reason for request (attach supporting documents if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Please submit completed form to UESC. All necessary signatures will be obtained for you.  
You will receive a copy of this form once a decision has been reached.**

## Faculty Section

Instructor: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Favorable  Unfavorable

*(Please attach a grade change form if petitioning for the late add of a completed course.)*

Comments (required):

Program Director or Chair: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Favorable  Unfavorable

Comments (required):

Dean: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Favorable  Unfavorable

Comments (required):

Other: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Favorable  Unfavorable

Comments (required):

## UESC (Office Use Only)

Approved  Denied Signed: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Comments:

Logged: \_\_\_\_\_  
UESC (White)

Revised 4/20  
Department (Yellow)