

Academic General Petition

Student Section

Name: _____ APU ID#: _____

Cell phone: (____) _____ - _____ Email _____

Have you submitted a graduation application? Yes No Are you an athlete? Yes No

Are you an international student? Yes No

Check all that apply: Late Schedule Change - Add/Drop Form Required Late Withdrawal Grade Appeal
 General Education Requirement Major/Minor Requirement Other

Major: _____

(If petitioning a specific course) APU course: _____ Course Section: _____ Class#: _____ Term: _____ Instructor _____

Request (please be specific): _____

Reason for request (attach supporting documents if necessary): _____

Student signature: _____ Date: ____ / ____ / ____

**Please submit completed form to SSC. All necessary signatures will be obtained for you.
 You will receive a copy of this form once a decision has been reached.**

Faculty Section

Instructor: _____ Date: ____ / ____ / ____ Favorable Unfavorable

(Please attach a grade change form if petitioning for the late add of a completed course.)

Comments (required):

Program Director or Chair: _____ Date: ____ / ____ / ____ Favorable Unfavorable

Comments (required):

Dean: _____ Date: ____ / ____ / ____ Favorable Unfavorable

Comments (required):

Other: _____ Date: ____ / ____ / ____ Favorable Unfavorable

Comments (required):

SSC (Office Use Only)

Approved Denied Signed: _____ Date ____ / ____ / ____

Comments:

Logged: _____
 SSC (White)

Revised 9/22
 Department (Yellow)