one stop

1 **VISIT** home.apu.edu

2 **CLICK** "Sign In."

3 **TYPE** your APU NetID and password. Then click "Sign In."

4 **SELECT** the One Stop tab on the top of the page.

5 Under "My Financial Aid," **SELECT** "Accept Direct Loans."

6 **CLICK** the appropriate Aid Year (For example: Aid Year 2019 is for the 2018-19 school year).

7 **CLICK THE CHECKBOX** for "Accept" for each Direct Loan you want, type in the amounts you want, then click "Submit."

8 If you have accepted Direct Loans before, **YOU ARE FINISHED.***

*If this is your first time taking a Direct Loan, you need to complete Loan Entrance Counseling and the Master Promissory Note at studentloans.gov. For help, see the "How to Complete Loan Entrance Counseling/Master Promissory Note" directions.