Graduate Courses Taken By Undergraduate Students

Student Section

Name: ____________________________ APU ID#: ____________________________
Major: ____________________________ Phone: ____________________________ Email: ____________________________
Cumulative GPA: __________ Total Units Completed: __________ Previous Grad. Units: __________

Student Agreement (You are agreeing to this section):
An undergraduate student may enroll in a graduate course only if the request is submitted with this form provided by One Stop and all of the following conditions are met:
• The student is a senior with a cumulative GPA of 3.0 or higher.
• The department chair of the student’s major approves.
• The graduate department chair or graduate program director approves.
• No more than 9 units earned as an undergraduate may be counted towards an APU Graduate degree (Restrictions may apply; see Graduate department for details).
• Courses may only apply towards an APU graduate degree if the grade received in the graduate course is 3.0 or higher and if the student is accepted into the appropriate graduate program following the APU graduate procedures.
• There is space available in the course and the student has met all of the pre-requisites.
• A student applying to an APU graduate program should obtain information from the department before taking graduate courses.
• The student is aware that graduate courses are not eligible for Title IV Financial Aid unless otherwise approved. The student needs to be enrolled in at least 12 Title IV Financial Aid eligible units to receive 100% of their Title IV Financial Aid, and must be aware of the implications if they are not.

Student Signature: ____________________________ Date: ____________________________

Requested Course(s)

<table>
<thead>
<tr>
<th>Term/Session</th>
<th>Class #</th>
<th>Course</th>
<th>Section</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Fall 2014/Tr9Wk Ses1)</td>
<td>(12345)</td>
<td>(TESL 545)</td>
<td>(A1)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grad. Course Requested: ____________________________
To Satisfy UG Course: ____________________________

Grad. Course Requested: ____________________________
To Satisfy UG Course: ____________________________

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To Satisfy UG Course: ____________________________

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To Satisfy UG Course: ____________________________

Signatures Section (Obtained by Student)

[ ] Approved [ ] Denied
UG Department Chair: ____________________________ Major: ____________________________ Date: ____________________________

[ ] Approved [ ] Denied
Grad Department Chair or Grad Program Director: ____________________________ Major: ____________________________ Date: ____________________________

One Stop Section (Office Use Only)

Processed by: ____________________________ Date: ____________________________
Logged by: ____________________________ Date: ____________________________

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