



Student Instructions:

1. All FULL-TIME undergraduate students are required to attend chapel three times each week, this includes all commuters and residents.
2. All petitions must be turned in to the Office of Chapel Programs by 5pm the last day of the add/drop period each semester. Any students submitting petitions after this date will be charged a late fine* according to the following time line:
 Within 30 days of the add/drop date - \$125.00
 31-59 days after the add/drop date - \$150.00
 60+ days after the add/drop date - \$175.00
 *LATE FINE MUST BE PAID THROUGH THE CASHIER'S OFFICE BEFORE PETITION WILL BE ACCEPTED
3. If you are required to work off campus during chapel times, attach a letter from your employer on company letterhead stating the days and hours that you are required to work. Include a phone number and the name of the person to contact at your work.

PETITIONS ARE VALID FOR ONE SEMESTER ONLY!

Student Section:

Name _____ APU ID# _____ - _____ - _____ APU box # _____

Mailing address _____
(if no APU Box #) _____ Street _____ City _____ State _____ ZIP _____

Phone (_____) _____ Year in school: FR SO JR SR Transfer (year) _____

Email address _____ Semester: Fall (year) _____ Spring (year) _____

Days requested to be excused _____


Reason(s) _____

Student signature _____ Date ____/____/____

Office Use Only:

Approved Denied Received date ____/____/____ Received by _____

Comments: _____



Official signature _____ Date ____/____/____

Student Name _____